



Delta Sigma Pi

Awards & Recognition Guide

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Awards & Recognition Guide

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A. COLLEGIATE CHAPTER AWARDS

1. THE R. NELSON MITCHELL OUTSTANDING COLLEGIATE CHAPTER AWARD

Purpose of Award

The Outstanding Collegiate Chapter Award is presented on an annual basis to the collegiate chapter of Delta Sigma Pi which, through its actions and activities, best promotes the aims and ideals stated in the Purpose of the Fraternity.

Eligibility Requirements for Recognition

- Receive Accredited Chapter Level for the current academic year
- No term of probation served at anytime during the academic year
- \$0 owed to the Central Office as of June 1.

Application

- Discussion of activities and events during the current academic year in the operational areas listed below. Attendance numbers should be included where applicable.
 - Recruiting and pledge program (including initiation goal per Central Office and actual number of members initiated)
 - Professional activities
 - Community/university service activities
 - Fundraising
 - Motivation/brotherhood/social activity
 - Alumni relations
 - Scholarship/academics
 - Campus involvement/university relations
 - National Fraternity involvement (area/regional conferences, LEAD Schools, LEAD Provincial Conferences, Grand Chapter Congress, etc.)
 - Education of members regarding the Delta Sigma Pi Leadership Foundation and support given to the Foundation
- Financial statements for the current academic year
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Regional winners are selected by the Regional committee no later than June 18.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Regional and provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

2. MOST IMPROVED COLLEGIATE CHAPTER

Purpose of Award

The Most Improved Collegiate Chapter Award is presented on an annual basis to the collegiate chapter of Delta Sigma Pi that exhibits the greatest degree of improvement in its general operations, professional programs, and membership support as compared to the prior academic year.

Eligibility Requirements for Recognition

No term of probation served at anytime during the current academic year

Application

- Summary of current year versus prior year in the following areas:
 - CMP Total
 - membership size
 - number of professional activities
 - number of community/university service activities
 - number of social events
 - attendance at regional, provincial, and national events
 - amounts owed to the Central Office (if applicable)
- Discussion of year-to-year comparison of activities and events in the operational areas listed below. Attendance numbers should be included where applicable.
 - Recruiting and pledge program (including initiation goal per Central Office and actual number of members initiated)
 - Professional activities
 - Community/university service activities
 - Fundraising
 - Motivation/brotherhood/social activity
 - Alumni relations
 - Scholarship/academics
 - Campus involvement/university relations
- National Fraternity involvement (area/regional conferences, LEAD Schools, LEAD Provincial Conferences, Grand Chapter Congress, etc.)
- Education of members regarding the Delta Sigma Pi Leadership Foundation and support given to the Foundation
- Discussion of what influences lead to overall improvement efforts.
- Financial statements for current and prior academic years.
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Regional winners are selected by the Regional committee no later than June 18.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Regional and provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

3. OUTSTANDING SERVICE AWARD FOR A COLLEGIATE CHAPTER

Purpose of Award

The Outstanding Service Award is presented on an annual basis to the collegiate chapter of Delta Sigma Pi that plans and implements the most effective and comprehensive program of service to others.

Eligibility Requirements for Recognition

- No term of probation served at anytime during the academic year
- Participation in at least one program endorsed on a national basis by the Fraternity (Ronald McDonald House Charities or *Make A Difference Day*)

Application

- Description of all community service events and activities including:
 - attendance numbers (where applicable)
 - audiences served
 - chapter's role in the event
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Regional winners are selected by the Regional committee no later than June 18.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Regional and provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

4. OUTSTANDING PROFESSIONAL ACTIVITIES AWARD FOR A COLLEGIATE CHAPTER

Purpose of Award

The Outstanding Professional Activities Award is presented on an annual basis to the collegiate chapter of Delta Sigma Pi that plans and implements the most effective and comprehensive program of professional development focused on practical experience as well as business ethics and integrity.

Eligibility Requirements for Recognition

- No term of probation served at anytime during the academic year

Application

- Description of all professional events and activities including:
 - attendance numbers (where applicable)
 - topics covered
 - identification of the target audiences
 - any special planning or preparation required on the part of the chapter
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Regional winners are selected by the Regional committee no later than June 18.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Regional and provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

5. OUTSTANDING FINANCIAL OPERATIONS AWARD FOR A COLLEGIATE CHAPTER

Purpose of Award

The Outstanding Financial Operations Award is presented on an annual basis to the collegiate chapter of Delta Sigma Pi that plans and implements the most effective and comprehensive program of fundraising and financial management.

Eligibility Requirements for Recognition

- Fundraising profits greater than \$1000 for current academic year
- No term of probation served at anytime during the academic year
- \$0 owed to the Central Office as of June 1.

Application

- Description of all fundraising events and activities including:
 - attendance numbers (where applicable)
 - type of work required of chapter members
 - any special planning or preparation required on the part of the chapter
- Financial statements for the current academic year
- A statement from the independent party who audits the chapter's books concerning the current financial condition of the chapter.
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Regional winners are selected by the Regional committee no later than June 18.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Regional and provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

6. OUTSTANDING ALUMNI RELATIONS AWARD FOR A COLLEGIATE CHAPTER

Purpose of Award

The Outstanding Alumni Relations Award is presented on an annual basis to the collegiate chapter of Delta Sigma Pi that most thoroughly integrates an aspect of alumni relations into overall operations.

Eligibility Requirements for Recognition

- No term of probation served at anytime during the academic year
- Participation in an Alumni Day activity

Application

- Description of all events and activities planned by the collegiates that involved Deltasig alumni including:
 - attendance numbers (where applicable)
 - type of event
 - any special planning or preparation required on the part of the chapter
- Description of participation in events and activities planned by the local alumni chapter.
- Description of communication strategies and methods used to inform and educate chapter members about alumni chapter events and continued support of the Fraternity and Delta Sigma Pi Leadership Foundation.
- Description of communication strategies and methods used to inform and educate alumni brothers about collegiate chapter events.
- Percentage and number of lost alumni that were found during the year.
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Regional winners are selected by the Regional committee no later than June 18.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Regional and provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

7. OUTSTANDING SCHOLASTIC DEVELOPMENT AWARD FOR A COLLEGIATE CHAPTER

Purpose of Award

The Outstanding Scholastic Development Award is presented on an annual basis to the collegiate chapter of Delta Sigma Pi that plans and implements the most effective and comprehensive program of scholastic development as evidenced by the academic achievement of its members.

Eligibility Requirements for Recognition

- VP – Scholarship & Awards elected for current academic year
- No term of probation served at anytime during the academic year

Application

- Description of all events and activities aimed at promoting scholarship and academic achievement. Attendance numbers should be included where applicable.
- Number of chapter members on the Dean's List each term.
- Number of chapter members who have applied for and/or received scholarships from the Delta Sigma Pi Leadership Foundation.
- Number of chapter members who have received non-Deltasig scholarships and a list of the various scholarships.
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Regional winners are selected by the Regional committee no later than June 18.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Regional and provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

B. ALUMNI CHAPTER AWARDS

1. OUTSTANDING ALUMNI CHAPTER

Purpose of Award

The Outstanding Alumni Chapter Award is presented on an annual basis to the alumni chapter of Delta Sigma Pi which, through its actions and activities, best promotes the aims and ideals stated in the Purpose of the Fraternity.

Eligibility Requirements for Recognition

- Chapter must be franchised for the Fraternity's current fiscal year.
- No term of probation served at anytime during the current fiscal year.
- \$0 owed to the Central Office as of June 1.

Application

- Discussion of activities and events during the Fraternity's current fiscal year in the operational areas listed below. Attendance numbers should be included where applicable.
 - Professional activities
 - Community service activities
 - Brotherhood/social activity
 - Collegiate chapter interaction
 - National Fraternity involvement (area/regional conferences, LEAD School, LEAD Provincial Conferences, Grand Chapter Congress, etc.)
 - Fraternity volunteer positions held by chapter members (i.e. District Director, provincial or national committee chair/member, etc.)
 - Education of members regarding the Delta Sigma Pi Leadership Foundation and support given to the Foundation
- Number of members in good standing in the alumni chapter.
- Percentage of actively participating members.
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

2. MOST IMPROVED ALUMNI CHAPTER

Purpose of Award

The Most Improved Alumni Chapter Award is presented on an annual basis to the alumni chapter of Delta Sigma Pi that exhibits the greatest degree of improvement in its general operations, professional programs, and membership support as compared to the prior academic year.

Eligibility Requirements for Recognition

- Chapter must be franchised for the Fraternity's current and prior fiscal year.
- No term of probation served at anytime during the current fiscal year.

Application

- Summary of the current fiscal year versus prior fiscal year in the following areas:
 - membership size and average percentage of active participation
 - number of professional activities
 - number of community service activities
 - number of social events
 - attendance at regional, provincial, and national events
- Discussion of year-to-year comparison of activities and events in the operational areas listed below. Attendance numbers should be included where applicable.
 - Professional activities
 - Community service activities
 - Brotherhood/social activity
 - Collegiate chapter interaction
 - National Fraternity involvement (area/regional conferences, LEAD School, LEAD Provincial Conferences, Grand Chapter Congress, etc.)
 - Education of members regarding the Delta Sigma Pi Leadership Foundation and support given to the Foundation
- Discussion of what influences lead to overall improvement efforts.
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

3. OUTSTANDING SERVICE AWARD FOR AN ALUMNI CHAPTER

Purpose of Award

The Outstanding Service Award is presented on an annual basis to the alumni chapter of Delta Sigma Pi that plans and implements the most effective and comprehensive program of service to others.

Eligibility Requirements for Recognition

- Chapter must be franchised for the Fraternity's current fiscal year.
- No term of probation served at anytime during the current fiscal year.
- Participation in at least one program endorsed on a national basis by the Fraternity (Ronald McDonald House Charities or *Make A Difference Day*)

Application

- Description of all community service events and activities conducted during the Fraternity's current fiscal year including:
 - attendance numbers (where applicable)
 - audiences served
 - chapter's role in the event
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

4. OUTSTANDING PROFESSIONAL ACTIVITIES AWARD FOR AN ALUMNI CHAPTER

Purpose of Award

The Outstanding Professional Activities Award is presented on an annual basis to the alumni chapter of Delta Sigma Pi that plans and implements the most effective and comprehensive program of professional development focused on practical experience as well as business ethics and integrity.

Eligibility Requirements for Recognition

- Chapter must be franchised for the Fraternity's current fiscal year.
- No term of probation served at anytime during the current fiscal year.

Application

- Description of all professional events and activities conducted during the Fraternity's current fiscal year including:
 - attendance numbers (where applicable)
 - topics covered
 - identification of the target audiences
 - any special planning or preparation required on the part of the chapter
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

5. OUTSTANDING COLLEGIATE RELATIONS AWARD FOR AN ALUMNI CHAPTER

Purpose of Award

The Outstanding Collegiate Relations Award is presented on an annual basis to the alumni chapter of Delta Sigma Pi that most thoroughly integrates an aspect of collegiate relations into overall operations.

Eligibility Requirements for Recognition

- Chapter must be franchised for the Fraternity's current fiscal year.
- No term of probation served at anytime during the Fraternity's current fiscal year

Application

- Description of all events and activities *planned by the alumni* for collegiate chapter members including:
 - attendance numbers (where applicable)
 - type of event
 - any special planning or preparation required on the part of the chapter
- Description of alumni participation in events and activities *planned by local collegiate chapters* including:
 - attendance numbers (where applicable)
 - type of event
- Description of any chapter offices, committees or assigned duties of a chapter office or committee within the alumni chapter infrastructure specifically defined to accommodate relations with collegiate chapter members.
- Description of communication strategies and methods used to inform and educate *collegiate chapter members* about alumni chapter events
- Description of communication strategies and methods used to inform and educate *alumni brothers* about collegiate chapter events.
- Other relevant supporting items, such as photos of chapter functions, newspaper articles, letters, etc. (if available).

Submission and Selection

- The application must all be submitted no later than June 1.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

C. GRAND CHAPTER CONGRESS AWARDS

1. THE KENNETH B. WHITE COLLEGIATE CHAPTER TRAVEL AWARD

Purpose of Award

The Kenneth B. White Collegiate Chapter Travel Award is presented at each Grand Chapter Congress to the one collegiate chapter of Delta Sigma Pi which exhibits the greatest promotion of the Congress through its vigorous attendance. This award is named in honor of Brother Kenneth B. White, an initiate of Gamma Chapter, Boston. Brother White served as Grand President and is remembered for his perfect attendance at Grand Chapter Congresses from his initiation until his death in 1986.

Eligibility Requirements

- Chapter must have a delegate seated at the Grand Chapter Congress
- Members included in consideration of award must:
 - be of collegiate status at the time of Grand Chapter Congress
 - be paid and registered for full registration at least 10 days prior to the Congress opening session.
- Members may not change registration as to which collegiate chapter they represent at any point during the Grand Chapter Congress

Application

No application is needed for this award. The official registration roster for the Grand Chapter Congress, as maintained by the Central Office staff, will be used to determine which collegiate chapter qualifies for this award.

Selection

The collegiate chapter with the most “people miles” will receive this award.

The following formula will be used to determine people miles:

The number of collegiate chapter members at the Congress (according to the above requirements) will be multiplied by the mileage from the collegiate chapter campus city to the Grand Chapter Congress city.

A Central Office selected atlas will be used to determine mileage.

Award

The winning chapter will receive:

- recognition at Grand Chapter Congress
- a suitable award in recognition of their accomplishment.

2. THE ROBERT O. HUGHES ALUMNI CHAPTER TRAVEL AWARD

Purpose of Award

The Robert O. Hughes Alumni Chapter Travel Award is presented at each Grand Chapter Congress to the one alumni chapter of Delta Sigma Pi that exhibits the greatest promotion of the Congress through its vigorous attendance. This award is named in honor of Brother Robert O. Hughes an initiate of Beta Nu Chapter, Pennsylvania and recipient of the 2001 Lifetime Achievement Award. Combined, Bob and Arlene Hughes have attended over fifty Grand Chapter Congresses.

Eligibility Requirements

- Chapter must have a delegate seated at the Grand Chapter Congress
- Members included in consideration of award must:
 - be of alumni status at the time of Grand Chapter Congress
 - be paid and registered for full registration at least 10 days prior to the Congress opening session.
 - indicate which alumni chapter they represent on their Congress registration form
 - reside in the area of the alumni chapter

Application

No application is needed for this award. The official registration roster for the Grand Chapter Congress, as maintained by the Central Office staff, will be used to determine which alumni chapter qualifies for this award.

Selection

The alumni chapter with the most “people miles” will receive this award.

The following formula will be used to determine people miles:

The number of alumni chapter members at the Congress (according to the above requirements) will be multiplied by the mileage from the alumni chapter city to the Grand Chapter Congress city.

A Central Office selected atlas will be used to determine mileage.

Award

The winning chapter will receive:

- recognition at Grand Chapter Congress
- a suitable award in recognition of their accomplishment

D. INDIVIDUAL AWARDS AND RECOGNITIONS

1. MR. & MRS. SIDNEY A. SPARKS COLLEGIAN OF THE YEAR

Purpose of Award

The National Collegian of the Year Award is presented annually to the one outstanding collegiate member of Delta Sigma Pi who has exemplified the values inherent in the Ritual and perpetuated the ideals as set forth in the Purpose of the Fraternity. The award recognizes an individual for his or her contributions, achievements, participation, and personal character. The National Collegian of the Year Award is the highest honor the Fraternity can bestow on one of its collegiate members.

Eligibility Requirements

- Collegiate member in good standing
- Nominated by a collegiate chapter of Delta Sigma Pi no later than October 15th. (Only one nominee per chapter per year.)

Criteria

Chapters, regional committees, provincial committees, and national committees shall consider the following in order of importance (from greatest to least) when selecting the Collegian of the Year:

1. Fraternity Involvement
2. Attendance at inter-chapter Fraternity events including but not limited to Grand Chapter Congress, LEAD Schools, Provincial LEAD, regional initiations, chapter activations, etc.
3. Essay outlining goals if selected as National Collegian of the Year
4. Degree of leadership exhibited in Delta Sigma Pi
5. University/community involvement and leadership
6. Scholastic aptitude/GPA
7. Additional essays required by the application
8. Letters of Recommendation

Other criteria that will be considered include, in no particular order:

- ability to represent the Fraternity on the national Board of Directors
- leadership ability
- dependability
- responsibility
- honesty, integrity, and sincerity
- moral character
- personality
- professional attitude

Application

Content

The online Collegian of the Year application form requests the following information

- **Name**
- **Address**

- **Home phone**
- **Other phone**
- **Chapter at which you were initiated**
- **Date of initiation**
- **Expected date of graduation**
- **Delta Sigma Pi Activities, Positions, and Honors**
 - Offices, committee positions, or other leadership positions you have held in Delta Sigma Pi. Indicate when and for how long you held each position.
 - Honors and recognitions you have received in Delta Sigma Pi.
 - List and describe any regional or National Fraternity events you have attended. Grand Chapter Congresses, LEADs, and other large Fraternity gatherings should be listed here.
- **Other Extracurricular Activities, Positions, and Honors**
 - Other organizations of which you are a member. Be sure to list your affiliations with campus organizations and civic groups.
 - Honors and recognitions from other organizations.
 - Leadership positions in other organizations.
- **Employment**
 - Jobs which you have held.
 - How many hours a week have you worked while pursuing your degree?
 - List and describe any military service.
- **Academic Information**
 - Major and minor areas of study. List all multiple majors and any minors
 - Overall Grade Point Average:
 - Average in your Major Area:
 - Class Standing: (freshman, sophomore, junior, or senior)
- **Essay - My Plans as National Collegian of the Year** *(Limited to 1000 words.)*
In this essay, please outline any goals and what you would want to accomplish as the National Collegian of the Year.
- **Essay- What Makes You a Leader** *(Limited to 500 words.)*
Write an essay that addresses the following topic: What makes you a leader?
- **Additional Information** *(Limited to 500 words.)*
You may provide any additional information about you that would be helpful to the selection committee. Write an essay or simply list other responsibilities, honors, or personal facts that will give the selection committee a more complete view of your qualifications.

- **Letters of Recommendation**

- One letter of recommendation from a university or college official or faculty member.
- One letter of recommendation from a responsible person, excluding students in attendance at any college or university or relatives of the nominee.

(Letters of recommendation must be requested by the nominee and submitted by the author via the online application process, no paper copies will be accepted.)

College/University Transcripts

A signed Transcript Release Form (See Appendix A). DO NOT send actual transcripts.

Submission and Selection

- A chapter officer other than the nominee must complete the nomination form found in the Hub (available through www.dsp.org) no later than October 15.
- The chapter Collegian of the Year nominee must complete the application no later than November 15.
- Letters of recommendation must also be submitted online no later than November 15.
- One regional winner will be selected by each Regional Scholastic Development and Awards Committee. Regional winners will be reported by the regional committee chair on or before December 15.
- One provincial winner will be selected by each Provincial Scholastic Development and Awards Committee. Provincial winners will be reported on or before January 15.
- The National Scholastic Development and Awards Committee will select one national winner.
- When the final selection has been made, the Grand President will telephone the newly selected National Collegian of the Year prior to the release of written notification by the Central Office.

Award

Chapter nominees who submit an application by November 15 will receive:

- a certificate in recognition of their accomplishment
- recognition in *The DELTASIG* magazine

Regional winners will receive:

- a pearl and ruby badge
- a cash award for educational purposes from the Delta Sigma Pi Leadership Foundation made possible by the Clyde Kitchens/Thoben Elrod and Mr. and Mrs. Sidney A. Sparks Scholarship funds with the Delta Sigma Pi Leadership Foundation
- recognition at Grand Chapter Congress or a spring LEAD and in *The DELTASIG*
- a certificate in recognition of their accomplishments.

The provincial winner will also receive:

- a \$500 scholarship, made possible by Mr. and Mrs. Sidney A. Sparks, for graduate school studies that occur within five years from award date (no sooner than the fall following award).

The national winner will also:

- serve as a voting member of Delta Sigma Pi's Board of Directors for a two-year term as provided in the bylaws of the Fraternity and will receive a reimbursement account to offset expenses (*up to a budgeted amount*) incurred through the discharge of duties.
- become eligible (in lieu of the \$500 Provincial scholarship) for a \$5000 undergraduate or graduate scholarship from the Delta Sigma Pi Leadership Foundation made possible by Mr. and Mrs. Sidney A. Sparks. Graduate studies must occur within five years from the award date. Payment for any remaining undergraduate studies must be for the currently enrolled or any future terms.
- receive a commemorative plaque from the Fraternity.

2. DELTASIG LIFETIME ACHIEVEMENT AWARD

Purpose of Award

The DELTASIG Lifetime Achievement Award is presented biennially to a brother deemed to exemplify the spirit of the Fraternity by his or her lifetime of service, support, brotherhood, and involvement.

Eligibility

- Member in good standing
- Demonstrated enduring desire to continue to serve the collegiate chapters, alumni chapters, and international organization through time, financial support, and personal contribution
- Nominated by any chapter or individual member of the Fraternity

Application

Content

- Regarding the nominee:
 - Name
 - Home and Business address
 - Chapter and year initiated
 - Current chapter affiliation
- Name of nominating chapter or individual
- Contact information for person completing nomination form (name, address, phone number, chapter, and e-mail)
- Statement explaining the achievements that qualify the nominee for this award as related to the award's purpose and eligibility requirements listed above.

Submission and Selection

- Submit application available on www.dsp.org no later than January 2 of odd numbered years
- The National Scholastic Development and Awards Committee may select two finalists from the pool of nominees.
- The Fraternity's Board of Directors will choose the recipient, if any, at their spring meeting prior to Grand Chapter Congress.

Board Nominating Procedure

If the National Scholastic Development and Awards Committee submits less than two finalists to the Board of Directors for consideration, the Board of Directors, or individual members thereof, may submit nominations for this award. In this situation, a nomination from a Board of Directors member is due at the spring Board of Directors meeting prior to award selection.

Award

The national winner will receive:

- an event in the recipient's honor at Grand Chapter Congress
- a plaque in recognition of his/her accomplishments
- recognition in *The DELTASIG*

3. DELTASIG CAREER ACHIEVEMENT AWARD

Purpose of Award

The DELTASIG Career Achievement Award is presented biennially to a brother who has distinguished himself/herself in his chosen field of business, government, or education, and through his/her accomplishments has furthered a higher standard of commercial ethics and culture and the civic and commercial welfare of the community.

Eligibility

- Member in good standing
- Nominated by any chapter or individual member of the Fraternity

Application

Content

- Regarding the nominee:
 - Name
 - Home and Business address
 - Chapter and year initiated
 - Current chapter affiliation
- Name of nominating chapter or individual
- Contact information for person completing nomination form (name, address, phone number, chapter, and e-mail)
- Statement explaining the achievements that qualify the nominee for this award as related to the award's purpose and eligibility requirements listed above.

Submission and Selection

- Submit application available on www.dsp.org no later than January 2 of even numbered years
- The National Scholastic Development and Awards Committee may select two finalists from the pool of nominees.
- The Fraternity's Board of Directors will choose the recipient, if any, at their spring meeting.

Board Nominating Procedure

If the national Scholastic Development and Awards Committee submits less than two finalists to the Board of Directors for consideration, the Board of Directors, or individual members thereof, may submit nominations for this award. In this situation, a nomination from a Board of Directors member is due at the spring Board of Directors meeting prior to award selection.

Award

The national winner will receive:

- a banquet or similar event in his/her honor – including 4 complimentary registrations for the recipient and his/her guests
- a plaque in recognition of his/her accomplishments
- recognition in *The DELTASIG*

4. ANTHONY Z. FERNANDEZ DISTINGUISHED ALUMNI SERVICE AWARD

Purpose of Award

The Anthony Z. Fernandez Distinguished Alumni Service Award may be presented annually by alumni chapters to a member who has demonstrated an outstanding level of volunteer service to the Fraternity and shown consistent contributions to the well-being of the chapter and the Fraternity as a whole. This award was created in memory of Brother Anthony Z. Fernandez who served the Fraternity as Director of Alumni Activities, Regional Director, and on various committees, in honor of his exceptional level of service to the Fraternity.

Eligibility

- Member in good standing
- Current dues paying member of the nominating chapter
- Nominated by a majority vote of the members of a franchised alumni chapter.

Application

Content

- Regarding the nominee:
 - Name
 - Home and Business address
 - Chapter and year initiated
 - Current chapter affiliation
- Name of nominating alumni chapter
- Contact information for person completing nomination form (name, address, phone number, chapter and e-mail)
- Statement explaining the achievements that qualify the nominee for this award as related to the award's purpose and eligibility requirements listed above.
- A summary of professional, fraternal, and personal experience.
- Date and circumstances (fraternity event, business event, other) of presentation

Submission and Selection

- Submit application via the Hub form at least 4 weeks prior to the Fraternity or other function at which the certificate is scheduled to be awarded
- No National Fraternity involvement or approval is required for alumni chapters to award this honor.

Award

Upon notification of an awardee, the Central Office will:

- provide a certificate for presentation at an appropriate Fraternity function
- include notification of the award in *The DELTASIG*.

5. ORDER OF THE SILVER, GOLDEN, AND DIAMOND HELMET

Purpose of Award

The Order of the Silver, Golden, and Diamond Helmets is awarded to members of Delta Sigma Pi with 25, 50, or 75 years or more, respectively of membership and a record of support and service to the Fraternity.

Eligibility

- Member in good standing
- Member for approximately 25 (Silver), 50 (Golden), or 75 (Diamond) years (as calculated from date of initiation)
- Nominated by any chapter or individual member of the Fraternity

Application

Content

- Regarding the nominee:
 - Name
 - Home and Business Address
 - Chapter and year initiated
 - Current chapter affiliation
- Statement describing record of fraternal support and service
- Date and circumstances (fraternity event, business event, other) of presentation
- Name of nominating chapter or individual
- Contact information for person to whom certificate should be sent (name, address, phone number, and e-mail)

Criteria

The Grand President shall consider the following when approving a Helmet in order of importance:

- Volunteer Involvement
- Attendance at Fraternity events including but not limited to Grand Chapter Congress, LEAD Schools, LEAD Provincial Conferences, volunteer trainings and chapter events
- Support of the Delta Sigma Pi Leadership Foundation
- Similar Recognitions
- Demonstrated lifetime involvement

Submission and Selection

- Submit application available on www.dsp.org at least 4 weeks prior to the Fraternity or other function at which the certificate is scheduled to be awarded.
- Presentations to occur prior to the nominee's "initiation anniversary" must be within a reasonable time of that date. Determination of what constitutes "reasonable time" rests with the current Grand President.
- The application will be received by the Grand President and the Provincial Vice President of the nominee's current province.

- Approval of members to receive a Helmet certificate rests with the current Grand President. If the Grand President questions any of the proposed recipients, those in question will be brought to the Board of Directors for approval.

Award

Each Helmet honoree will receive:

- a Helmet certificate presented by the nominating chapter or individual at an appropriate Fraternity or other function. Silver, Golden and Diamond Helmet certificates will come framed.
- recognition in *THE DELTASIG*.

6. 10 YEAR ALUMNI SERVICE AWARD

Purpose of Award

The 10 Year Alumni Service Award is awarded to members of Delta Sigma Pi with 10 years or more of membership and a record of support and service to the Fraternity. It was created to recognize the accomplishments and commitment of young alumni members and encourage new graduates to stay involved.

Eligibility

- Member in good standing
- Member for at least 10 years (as calculated from date of initiation)
- Nominated by a majority vote of the members of a collegiate chapter, franchised alumni chapter, national officer or by any alumnus.

Application

Content

- Regarding the nominee:
 - Name
 - Home and Business address
 - Chapter and year initiated
 - Current chapter affiliation
- Statement describing record of fraternal support and service
- Name of nominating chapter, officer or alumni
- Contact information for person completing nomination form (name, address, phone number, chapter and e-mail)
- Date and circumstances (Fraternity event, business event, other) of presentation

Submission and Selection

- Submit application available on www.dsp.org where a certificate will be created and can be printed by the submitter.
- No National Fraternity approval is required to award this honor.

Award

Each honoree will receive:

- a certificate presented by the nominating chapter or individual at an appropriate Fraternity or other function
- recognition in *THE DELTASIG*.

7. DISTRICT DIRECTOR OF THE YEAR AWARD

Purpose of Award

The District Director of the Year Award is presented each year to one District Director who best demonstrates dedication, leadership, and enthusiastic support for the Fraternity, the region, and the chapter(s).

Eligibility

- Member in good standing
- Recognized in Central Office records as a District Director during the Fraternity's current fiscal year
- Nominated by his/her Regional Vice President (only one nominee per region per year)

Application

Content

- Regarding the nominee:
 - Name
 - Address
 - Chapters being served and dates of term as District Director to each
- Name & Biographics of nominating Regional Vice President
- Region
- Province
- Discussion of the nominee's fulfillment of the following criteria:
 - total performance of each collegiate and alumni chapter under the District Director's jurisdiction, including the CMP performance of each collegiate chapter
 - National Fraternity involvement, including attendance at Grand Chapter Congress, LEADs, and involvement in any other special projects or committee work
 - any other general comments regarding the District Director's overall performance.
- Letters of support received from chapters under the jurisdiction of the District Director are also encouraged but not required.

Submission and Selection

- The application must all be submitted no later than June 1.
- Regional winners are selected by the Regional committee no later than June 18.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Regional and provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

8. CHAPTER ADVISOR OF THE YEAR AWARD

Purpose of Award

The Chapter Advisor of the Year Award is presented annually to one advisor who has excelled in service to the chapter and the Fraternity.

Eligibility

- Member in good standing
- Recognized in Central Office records as the Chapter Advisor during the Fraternity's current fiscal year
- Nominated by the chapter served, that chapter's District Director, Receiver, Regional Vice President, or any Board of Directors member.

Application

Content

- Regarding the nominee:
 - Name
 - Address
 - Email
 - Phone
 - Chapter and year initiated
 - Current chapter affiliation
 - Occupation and position
 - Chapter being served and dates of term as Chapter Advisor
- Name of nominating chapter or individual
- Contact information for nominator (name, address, phone number, and e-mail)
- Region
- Province
- Discussion of the nominee's involvement in the following areas of the chapter's operations:
 - Professional activities
 - Recruiting activities
 - Service activities
 - Scholarship and academics
 - University/college relations
 - National Fraternity involvement (area/regional conferences, LEADs, Grand Chapter Congress, etc.)

Submission and Selection

- The application must all be submitted no later than June 1.
- Regional winners are selected by the Regional committee no later than June 18.
- Provincial winners are selected by the Provincial committee no later than July 6.
- The National committee will select one national winner no later than July 24.

Award

- Regional and provincial winners will receive:
 - recognition at Grand Chapter Congress or the fall LEAD and in *The DELTASIG*
 - a certificate in recognition of their accomplishments.
- The national winner will also receive:
 - an attractive certificate (stating the award, date, and chapter) to be presented at an appropriate Fraternity function.

9. NATIONAL HONORARY INITIATE

Purpose of Recognition

Delta Sigma Pi selects one person biennially as its National Honorary Initiate. This honor recognizes an individual who has served as a role model of professionalism, leadership, and success through ethical business practice and service to others.

Eligibility Requirements

- Nominated by a member or chapter of Delta Sigma Pi

Criteria

- Foster the Study of Business in Universities: While participating as a collegiate in the Fraternity, a brother experiences two main types of learning: inside the classroom and outside the classroom. While classroom experiences can be difficult to get involved in, the candidate should be willing to assist in the outside of the classroom learning for the collegiates. Whether he or she speaks at an occasional individual chapter meeting or addresses a Fraternity conference, the candidate is an example to the brothers based on the success of his or her own professional career and his or her willingness to assist in the education of the brothers.
- Encourage Scholarship, Social Activity, and the Association of Students: How does the candidate encourage scholarship? Has he or she made financial contributions to various scholarship funds? Will he or she be an active promoter of the Leadership Foundation? Will the candidate regularly and enthusiastically attend Delta Sigma Pi conferences and events? Is the candidate approachable and willing to make him or herself accessible to the brothers? Delta Sigma Pi should seek a candidate who leads by this example and commits to continue to encourage the brothers.
- Promote Closer Affiliation between the Commercial World and Students of Commerce: The candidate who shows interest in brothers for internships and career opportunities is actively promoting this closer affiliation. Since most candidates will be associated with a company or organization, they should be open to establishing relationships between the brothers (both collegiate and alumni) and their organizations. This relationship comes in the form of corporate sponsorship, event support, and other financial, educational, or service activities.
- Further a Higher Standard of Ethics and Civic Responsibility: Not only must the candidate display an impressive ethical record, but he or she should also be a promoter of ethical business practices and service to the community. Collegiate chapters are required to review the Fraternity's risk management policy and to perform multiple acts of community service each semester. The honorary candidate should be expected to uphold the same criteria as all brothers.

Desired Nominee Characteristics

There is a difference between an honorary initiate and a speaker at a Fraternity event. The speaker is there to present ideas, discuss methodologies, or assist Delta Sigma Pi at the Fraternity's request; regardless of his or her 'fit' for membership. The honorary initiate, is not only a speaker, but also demonstrates the criteria below.

- Professionalism: Since Delta Sigma Pi is a professional fraternity; candidates should demonstrate professionalism in their career, community involvement, and fraternal pursuits.
- Success / Public Awareness: Success with regard to the achievements of an individual can be measured with respect to the career that he or she has chosen. Each career has a different measure of success and public awareness is often a characteristic of success. For example, in the management field, success can be measured by the position of the individual. Few people know who the regional vice president is for XYZ Company, but most people know of the CEO of XYZ. Regardless of the field, success can also be measured with respect to his or her peers.
- Public Speaking: One of the expectations of an honorary initiate is his or her ability to speak before the Fraternity at the Grand Chapter Congress or national event at which he or she is initiated. The individual in question should not only be willing and able to do this, but also have significant experience in public speaking.
- Desire to Serve: All candidates for initiation into Delta Sigma Pi must do so unselfishly. This criterion transcends into the realm of honorary brothers. The individual should have a history of public service and the desire to continue to serve.
- Upstanding Citizen: It is the best interest of the Fraternity to initiate individuals that promote ethical business practices during his or her career. The Fraternity should avoid candidates that have a public history of scandal or corruption.
- Leadership: From the beginning, the honorary initiate is a role model for the Fraternity. As a role model, he or she is a leader of the Fraternity even without experiencing fraternal success. How well the candidate demonstrates leadership or what type of leader he or she portrays through prior experience will exemplify the initiate as a leader for Fraternity.

Expectations of National Honorary Initiates

- Fraternity Exposure: Is the candidate willing to publicly support the ideals and purpose of the Fraternity? Does he or she refer to the Fraternity with respect? Will he or she regard Deltasigs as assets to not only the business world, but to his or her own ventures?
- Social Involvement: Immediately after initiation, the candidate joins the Fraternity in the celebration at Grand Chapter Congress. When asked, will the new brother continue to demonstrate his or her support for the Fraternity by attending high-profile events?

Application

Content

Nominee Contact Information

Name:

Address:

Phone:

Email:

Career Information

Company:

Position held:

Brief description of responsibilities and role in the organization:

Prior Relevant Experience:

Fraternal Exposure

- Has the nominee had any prior exposure to Delta Sigma Pi (e.g. speaking at meetings, participating in any local or regional events, etc.)?
- List and provide contact information for any Brothers the nominee may have contact with. (Include name, chapter affiliation, phone number, and e-mail)

Service to Community

- List organizations, causes, programs, etc. in which the nominee is involved. Include any leadership positions held in these organizations.
- List honors and recognitions received for service to the community.

General Information

Statement from the nominator regarding the nominee's qualifications for honorary initiation based on criteria described above. The nominator should also comment on the nominee's expected future involvement and contributions to Delta Sigma Pi.

Nominator Contact Information

Name:

Address:

Chapter:

Phone:

Email:

Submission and Selection

- The Executive Director and Grand President will forward a nomination to the Board of Directors for consideration at its mid-year meeting (or by mail or conference call) held approximately one year prior to Grand Chapter Congress
- The Board of Directors will consider finalists and rank them in order of preference- per National Bylaws this must be unanimous.
- The Grand President will assign a brother to contact each candidate, in order of preference, until a candidate accepts the nomination and agrees to attend the initiation. Candidates are not to be contacted until/unless the preceding ranked candidate has rejected the honor.
- Nominees are required to provide a response within 45 days of contact by the Nomination Committee asking nominee to be the honorary initiate.

Ceremony

- The national honorary initiation will be conducted at Grand Chapter Congress.

10. DISTINGUISHED SERVICE CERTIFICATE

Purpose of Certificate

The Distinguished Service Certificate, presented by the Board of Directors, recognizes truly exceptional service to the national Fraternity or one of its collegiate or alumni chapters. Only those that prove service above and beyond the expected standards of an ideal member will be awarded the certificate.

Eligibility

- Member in good standing or non-member who has demonstrated outstanding service to Delta Sigma Pi beyond the expectation of ideal members
- Nominated by a member of the Board of Directors

Application

Content

- Regarding the nominee:
 - Name
 - Home and Business Address
 - Phone
 - Email
 - Member of Delta Sigma Pi? (yes or no)
 - If yes, chapter and year initiated
 - Current Chapter Affiliation
- Name of nominating chapter or individual
- Contact information for person completing nomination form (name, address, phone number, chapter and e-mail)
- Date and circumstances (fraternity event, business event, other) of presentation
- Statement explaining why the candidate has been nominated for this honor

Submission and Selection

- Submit application via recommendation to the Board at least 6 weeks prior to the Fraternity or other function at which the certificate is scheduled to be awarded
- All nominations must be approved by 2/3rds of the Board of Directors.
- No more than one certificate per chapter per year will be granted.

Award

Upon approval of the application, the Central Office will:

- provide a certificate for presentation at an appropriate Fraternity function
- include notification of the award in *The DELTASIG*.

11. CERTIFICATE OF APPRECIATION

Purpose of Certificate

Chapters and brothers are greatly encouraged to recognize those individuals who provide significant support of any kind to the Fraternity. The Certificate of Appreciation may be presented at the discretion of any member or chapter of Delta Sigma Pi to recognize service to the Fraternity above and beyond the call of duty.

Eligibility

It is up to the chapter or individual brother to determine their own criteria for this award. It may be presented to brothers or non-members.

Award

Blank “official” Certificates of Appreciation for this purpose are available for a nominal fee from the Central Office. Visit the Deltasig Shop at www.dsp.org for details.

12. SPEAKER APPRECIATION CERTIFICATE

Purpose of Certificate

Chapters are greatly encouraged to recognize those individuals who contribute their time and talents through speaking engagements at Fraternity functions. The Speaker Appreciation Certificate may be presented at the discretion of any member or chapter of Delta Sigma Pi to recognize this type of service to the Fraternity.

Eligibility

It is up to the chapter or individual brother to determine their own criteria for this award. It may be presented to brothers or non-members.

Award

Blank “official” Speaker Appreciation Certificates for this purpose are available for a nominal fee from the Central Office. Visit the Deltasig Shop at www.dsp.org for details.

13. DELTA SIGMA PI SCHOLARSHIP KEY

Purpose

Since 1912 the Delta Sigma Pi Scholarship Key has been awarded annually at each college or university where the International Fraternity of Delta Sigma Pi maintains an active chapter. The Key is presented to the graduating senior with the highest grade point average in the school of business or its equivalent.

Eligibility

- Member or non-member of Delta Sigma Pi
- Graduating in May or June of the current academic year
- Highest grade point average in the school of business or its equivalent

Application

No application is required for this award. The Dean of the school of business receives information in the spring from the Central Office on the selection of the nominee from each institution. Chapters are encouraged to contact the Dean's office to ensure he/she submits the required information before spring commencement or awards ceremony.

Award

Upon receipt of necessary information from the Dean, the Central Office will:

- send the Scholarship Key to the address provided on the Scholarship Key Form for presentation at an appropriate campus function. (Chapters are not responsible for coordinating the presentation of the Scholarship Key.)

Upon notification from the Central Office the chapter should:

- add the recipient's name to their Scholarship Key plaque for display in the university's school of business.

E. VOLUNTEER CERTIFICATION

1. CERTIFIED DELTASIG LEADER (“CDL”)

The Certified Deltasig Leader (“CDL”) designation is presented to an alumni member of Delta Sigma Pi who has met the requirements for certification. The certification recognizes an individual for their demonstrated leadership training and experience. *Note: Certification is suggested (and certainly helpful), but not required to hold any leadership role, elected or appointed.*

Eligibility Requirements

- Alumni member
- Completion of online application form and required elements including Fraternity event participation, Fraternity service, training courses, and Leadership Foundation support, as detailed under Criteria below.
- The Certification (whether Tier 1 or Tier 2) is good for up to two years and may be renewed for successive two year periods (see “Renewal of Certification” below).

Criteria

Eligible members seeking certification must meet the following requirements:

Initial Certification (“Tier 1”):

Successfully complete the courses and quizzes listed as “Core Leadership Training” within a three (3) month period. See the current list of required courses under “Application” below.

Advanced Certification (“Tier 2”):

The following must be completed to achieve Tier 2 certification:

1. Tier 1 Certification – Successfully complete the requirements for Tier 1 Certification.
2. Fraternity Event Participation – Participate in or lead educational sessions at two of the following Fraternity events in the past five (5) years: Grand Chapter Congress; LEAD School; LEAD Provincial Conference; National, Provincial or Regional Leadership Training; Chapter Installation or Reactivation; alumni chapter professional event or similar event(s) approved by a Provincial Vice President or the Grand President.
3. Volunteer Leader Advanced Training – Complete Advanced training courses as developed by the National Professional Development Committee and approved by the Board of Directors. See the current course requirements under “Application” below.
4. Leadership Foundation Support – Financial support of the Leadership Foundation with a gift during the past year.

Renewal of Certification (Tier 1)

Tier 1 Certification is effective for a two-year term. Renewals of certification may begin 90 days prior to expiration to avoid interruption of certification.

Volunteer Leader Core - Successfully complete:

1. Any new or updated (since initial certification) CDL courses listed as “Volunteer Leader Core Training” as applicable.
2. At least two (2) other elective Deltasig 101 courses from the Fraternity’s E-learning course offerings.

Renewal of Certification (Tier 2)

Tier 2 Certification is effective for a two-year term. Renewals of certification may begin 90 days prior to expiration to avoid interruption of certification.

1. Fraternity Event Participation - Participate in or lead educational sessions at two of the following Fraternity events in the past two (2) years: Grand Chapter Congress; LEAD School; LEAD Provincial Conference; National, Provincial or Regional Leadership Training; Chapter Installation or Reactivation; alumni chapter professional event or similar event(s) approved by a Provincial Vice President or the Grand President.
2. Volunteer Leader Core or Advanced Training - Successfully complete:
 - a. Any new or updated (since initial certification) CDL courses listed as “Volunteer Leader Core Training” or “Volunteer Leader Advanced Training” as applicable.
 - b. At least two (2) other elective Deltasig 101 courses from the Fraternity’s E-learning course offerings.
3. Leadership Foundation Support - Continued financial support of the Leadership Foundation with a gift during the past year.

Application

Content

The online Certified Deltasig Leader application form requests the following information:

- Name
- Contact and Chapter Information
- Fraternity Event Participation
List at least two (2) Fraternity events at which you participated in educational sessions over the past five (5) years (for Initial Certification) or two (2) years (for Renewals).
- Volunteer Leader Training
Verify that you have successfully completed the current version of the following courses within the past three (3) months:

Core Leadership Training (Tier 1 Certification)

1. What’s a Policy? What’s a Bylaw? What’s the Difference?
2. Collegiate Chapter Operations - a Refresher
3. Chapter Management Program (CMP)
4. Risk Management/Code of Conduct

5. Leadership Foundation 101
6. Time Management for Busy Volunteers
7. Robert's Rules of Order
8. Presentation Skills
9. Deltasig Behind the Scenes
10. Fraternity History
11. Awards 101 for Volunteers

Advanced Leadership Training (Tier 2 Certification)

1. Will You Be My Mentor?
2. You ARE Delta Sigma Pi
3. Chapter Assistance & Discipline
4. Chapter Operations: Taking It to an Advanced Level!

Renewal of Certification

Tier 1 and Tier 2 Certification are effective for a two-year term. Renewals of certification may begin 90 days prior to expiration to avoid interruption of certification.

Complete any courses from the “Core Leadership Training” list above that have been added or updated since your completion of initial certification (sessions will be noted with update dates as they are revised).

- No courses have been updated or added since November 2013.

Complete at least two (2) elective Deltasig 101 courses from the E-learning offerings at www.dsp.org.

Submission and Selection

- An applicant for Tier 1 or Tier 2 certification must complete the application form available on www.dsp.org.
- Applications may be submitted at any time, with certification granted by the Central Office within 30 days of receipt of completed application.

Award

Applicants for certification who meet the criteria will receive:

- A certificate, which can be printed by the submitter once completed.
- Recognition in *The DELTASIG* magazine and at www.dsp.org.
- Recognition at provincial events by the respective Provincial Vice President where the applicant resides.
- “Certified Deltasig Leader” ribbon for name badge at Grand Chapter Congress.
- Upon request, a letter advising that the certification has been obtained can be sent to the recipient’s employer, and/or the chapter they are serving.

F. CHAPTER PERFORMANCE AWARDS

1. HIGHEST INCREASE IN MEMBERSHIP

Purpose of Award

To recognize the chapter with the highest percentage growth based on spring membership.

Eligibility Requirements

- Chapter must be active for the Fraternity's current and previous fiscal year
- No term of probation served at any time during the Fraternity's current fiscal year
- Must have at least 20 members (see definition below) in current fiscal year

Application

No application is needed for this award. The official chapter roster, as maintained by the chapter, will be used to determine which collegiate chapter wins this award.

Selection

The chapter with the highest percentage increase in membership from last fiscal year to current fiscal year.

Membership is determined by collegiate members in good standing 31 days after the start of the spring term (spring dues paying members) plus total number of spring initiates.

2. HIGHEST PERCENT OF CHAPTER MEMBERS ATTENDING LEAD SCHOOL AND LEAD PROVINCIAL CONFERENCE

Purpose of Award

To encourage chapters to get as many of their members as possible to a national training session. It will recognize the chapter with the highest percentage of chapter members that attended a LEAD or LEAD Provincial Conference.

Eligibility Requirements

- Chapter must be active for the Fraternity's current and previous fiscal years
- No term of probation served at any time during the Fraternity's current fiscal year
- Attendance is tracked by Central Office registration list

Application

No application is needed for this award. The official chapter roster, as maintained by the chapter, and the official registration roster for national events, as maintained by the Central Office staff, will be used to determine which collegiate chapter wins this award.

Selection

The highest percentage of total number of unique members listed as representing a chapter at either a LEAD School or LEAD Provincial Conference as a collegiate, colony, or pledge divided by the total membership number (see definition below).

Membership is determined by collegiate members in good standing 31 days after the start of the spring term (spring dues paying members) plus total number of spring initiates.

3. MOST IMPROVED CMP

Purpose of Award

To recognize the chapter with the highest annual increase in the Chapter Management Program (CMP).

Eligibility Requirements

- Chapter must be active for the Fraternity's current and previous fiscal years
- No term of probation served at any time during the Fraternity's current fiscal year

Application

No application is needed for this award. The official chapter roster, as maintained by the chapter, and the official registration roster for national events, as maintained by the Central Office staff, will be used to determine which collegiate chapter wins this award.

Selection

Points based on improvement for each item.

For accredited, 1 point will be awarded if an item was on-time and approved in year 2 but not in year 1 and 1 point if an item is completed in year 2 but not in year 1. 10 bonus points will be given if a chapter did not achieve accredited chapter in year 1, but did in year 2.

For recognition, 1 point will be awarded for every item approved in year 2 not approved in year 1. Both required and optional items count, including more points for completing additional optional items. 5 bonus points will be given if a chapter did not achieve recognition in year 1, but did in year 2.

For excellence, 1 point will be awarded for every item approved in year 2 not approved in year 1. Both required and optional items count, including more points for completing additional optional items. 5 bonus points will be given if a chapter did not achieve excellence in year 1, but did in year 2.

APPENDICES

APPENDIX A: TRANSCRIPT RELEASE FORM

I hereby request and authorize my school _____ to release and send my official collegiate transcript to the International Fraternity of Delta Sigma Pi for the purpose of verifying grade information for the Collegian of the Year Award program.

Print Name

Signed

Date

Please send transcript to: Delta Sigma Pi Central Office
c/o COY Transcript/_____ Chapter
330 South Campus Avenue
Oxford, OH 45056

My contact information is: _____
Name

Address

Phone

Email

Delta Sigma Pi may be reached at 513-523-1907 or centraloffice@dsp.org.