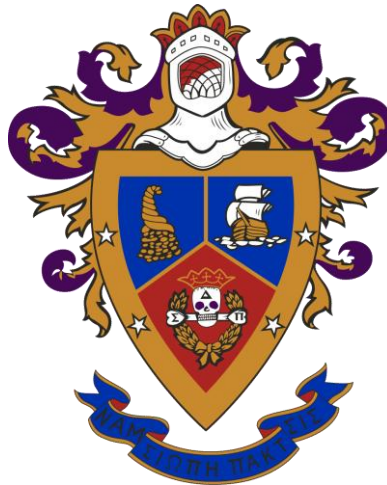# *Vice President-Scholarship & Awards Officer Packet*

Duties of the Vice President-Scholarship & Awards (VPSA)
(from Policy and Procedures Manual section D, policy 17)

- To ensure the chapter is informed about all opportunities for individual and chapter fraternal recognition.
- To coordinate and oversee the chapter's award application process, including nomination of a Collegian of the Year candidate.
- To serve as the contact person for the provincial and national Scholastic Development and Awards Committees.
- To develop programs to foster and recognize members' academic achievement.
- To educate members about university and Fraternity scholarship and academic development opportunities.
- To oversee the administration of any chapter scholarships.
- To promote to the university and local community any recognition received by members and/or the chapter.

Opportunities for Member and Chapter Recognition

Delta Sigma Pi offers over 20 opportunities for member and chapter recognition. Additionally there are multiple opportunities for chapters to recognize non-members for their service to the Fraternity. Information regarding all of these opportunities may be found in the Awards and Recognition Manual.

The VPSA should ensure the chapter is informed about all recognition opportunities and promote participation in this Fraternity program.

Chapters are also able to provide local awards such as Brother of the Week, Brother of the Year, Highest Attendance, etc.

Chapter Awards

Every year each chapter in the Fraternity has the opportunity to be recognized for the accomplishments they have completed throughout the previous school year. Regional, Provincial, and National Fraternity awards are given to chapters for Outstanding Service, Outstanding Professional Activities, the Most Improved Chapter, Outstanding Financial Operations, Outstanding Alumni Relations, Outstanding Scholastic Development, and the Most Outstanding Chapter.

In order to be eligible for an award a chapter must apply following the requirements found in the Awards & Recognition Manual. The VPSA and/or any awards committee should inform chapter members and individual officers of the criteria and requirements of each award at the beginning of the school year. This will allow the chapter to plan ahead and submit the best possible applications.

Awards Application Process

The VPSA should help the chapter set goals for participation in Delta Sigma Pi's awards program. The goals should be set at the beginning of the academic year to ensure all award eligibility requirements are met throughout the year.

The VPSA is not expected to complete applications for all chapter awards. They should become familiar with the application process and chair a committee that is in charge of compiling the applications. In many cases, the VPSA will complete most but not necessarily all of the award applications.

The Awards & Recognition Manual provides the criteria and guidelines for applying for all Fraternity honors. If you have questions about the Fraternity's awards program or the application process, do not hesitate to contact your Provincial Scholastic Development & Awards Committee Chair, a member of the national committee, or Central Office staff.

Collegian of the Year

The National Collegian of the Year Award is presented annually to the one outstanding collegiate member of Delta Sigma Pi who has exemplified the values inherent in the Ritual and perpetuated the ideals as set forth in the Purpose of the Fraternity. The award recognizes an individual for their contributions, achievements, participation, and personal character. The National Collegian of the Year Award is the highest honor the Fraternity can bestow on one of its collegiate members.

Each fall, the VPSA should promote and ensure that the chapter elects one of its members to be the chapter Collegian of the Year. Nominations need to be submitted online through the Hub form by October 15. The chapter candidate's application needs to be submitted online by November 15.

Chapters, regional committees, provincial committees, and national committees shall consider the following in order of importance (from greatest to least) when selecting the Collegian of the Year:

- Fraternity Involvement
- Attendance at inter-chapter Fraternity events including but not limited to Grand Chapter Congress, LEAD Schools, LEAD Provincial Conferences, regional initiations, chapter activations, etc.
- Essay outlining goals if selected as National Collegian of the Year
- Degree of leadership exhibited in Delta Sigma Pi
- University/community involvement and leadership
- Scholastic aptitude/GPA
- Additional essays required by the application

Programs for Academic Achievement and Development Opportunities

The goal of these programs should be to emphasize individual and chapter academic achievement. Steps toward this goal may include:

- Setting short- and long-term goals for the chapter's academic performance
- Promoting and recognizing individual and chapter achievement
- Facilitating positive interactions with faculty
- Stimulating career development programming for members

Some examples of academic development opportunities include:

- Promoting tutoring programs and other resources offered through the university
- Offering chapter study hours

Refer to the Academic Excellence Guide for more details.

Fraternity and University Scholarships

The objective of this duty is to ensure chapter members are aware of the variety of scholarships and financial assistance. These opportunities include, but may not be limited to:

- Delta Sigma Pi Leadership Foundation scholarships (A listing of these scholarships and guidelines for applying may be found here.)
- University specific scholarships/award applications
- University financial aid
- Other scholarship opportunities

Delta Sigma Pi Scholarship Key

Each chapter may choose to recognize members of the chapter with the Delta Sigma Pi Scholarship Key. Your responsibilities as VPSA are to ensure the chapter has agreed on eligibility and selection criteria and that the key gets awarded. It is advisable to add the eligibility and selection criteria to the local chapter Policy and Procedures Manual.

For more information, including history, visit the Scholarship Key page.