



Delta Sigma Pi

America's Foremost Professional Business Fraternity for Men and Women

INTERNATIONAL FRATERNITY OF DELTA SIGMA PI, INC. MINUTES OF THE WESTERN PROVINCIAL COUNCIL MEETING FEBRUARY 21, 2021 • VIRTUAL MEETING VIA ZOOM

OPENING RITUAL & CALL TO ORDER

The Western Provincial Council Meeting of the International Fraternity of Delta Sigma Pi, Inc. was called to order according to Ritual at 12:23 p.m. Pacific Standard Time on February 21, 2021, by Western Provincial Vice President Crystal Justice virtually via Zoom.

Present and in person at this meeting were the following officers of the Western Province:

Crystal Justice	Provincial Vice President
Melanie Parazo	Bay Area Regional Vice President
David Pratt	Desert Mountain Regional Vice President
Jen Lee	Pacific Coast Regional Vice President
Samantha Clark	Pacific Northwest Regional Vice President
Nick Rizzi	Rocky Mountain Regional Vice President
Cody Heimerdinger	Sierra Nevada Regional Vice President
Erica Kolsrud	South Pacific Regional Vice President

Other positions were as follows:

Chuck Brown	Chancellor
Patrick A. Bonfrisco	Recording Secretary
Lisa Brown	Credentials Chair

ROLL CALL OF DELEGATES

At this time, Justice relinquished the chair to Chancellor Chuck Brown, who introduced Secretary Patrick Bonfrisco. Brother Brown then conducted the Roll Call of Delegates and announced **64 DELEGATES** present and eligible to vote.

See **ADDENDUM A** for the **DELEGATE ROLL SHEET**.

ADOPTION OF THE AGENDA

MOTION: **POMONA VALLEY** then moved to adopt the Agenda as presented. The motion was seconded by **ORANGE COUNTY** and **PASSED** without objection.

See **ADDENDUM B** for the **AGENDA (AS ORIGINALLY DISTRIBUTED)**.

MOTION: The **PROVINCIAL VICE PRESIDENT** then moved to amend the agenda to move Old Business to after Announcements. The motion was seconded by **SIGMA PHI** and **PASSED** without objection.

MOTION: **PHOENIX-THUNDERBIRD ALUMNI CHAPTER** moved to amend the agenda by correcting a Typographical error as follows: change "2020-2021 Budget" to "2021-2022 Budget. The motion was seconded by **SEATTLE-PACIFIC NORTHWEST ALUMNI CHAPTER** and **PASSED** without objection.

See **ADDENDUM C** for the **AGENDA (AS AMENDED)**.



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APPROVAL OF THE MINUTES OF THE PREVIOUS COUNCIL MEETING

MOTION: RHO PHI moved to dispense with the reading of the minutes of the 2020 Western Provincial Council Meeting and to approve the minutes as previously distributed. Seconded by **GAMMA XI** and **PASSED** without objection.

REVIEW OF VOTES TAKEN SINCE THE PREVIOUS COUNCIL MEETING

The **CHANCELLOR** announced that no votes had been taken since last Western Provincial Council meeting, but that the Bay Area Region had voted to elect Melanie Parazo to the position of Regional Vice President.

REPORTS OF THE PROVINCIAL & REGIONAL VICE PRESIDENTS

The Council then heard the oral report from **PROVINCIAL VICE PRESIDENT** Crystal Justice.

MOTION: LONG BEACH-PIER 9 ALUMNI CHAPTER moved to receive the report of the Provincial Vice President. The motion was seconded by **SACRAMENTO VALLEY ALUMNI CHAPTER** and **PASSED** without objection.

MOTION: LOS ANGELES ALUMNI CHAPTER moved to receive the reports of the Regional Vice Presidents. The motion was seconded by **ETA CHI** and **PASSED** without objection.

The Council then heard the Provincial Financial Report from **PROVINCIAL VICE PRESIDENT** Crystal Justice.

MOTION: LOS ANGELES ALUMNI CHAPTER moved to receive the Provincial Financial Report. The motion was seconded by **ETA CHI** and **PASSED** without objection.

NEW BUSINESS

MOTION: NORTH HOLLYWOOD ALUMNI CHAPTER moved to open New Business. The motion was, seconded by **DELTA OMICRON**, and **PASSED** without objection

PROPOSED PROVINCIAL BUDGET

See **ADDENDUM D** for the **PROPOSED PROVINCIAL BUDGET**

MOTION: DELTA OMICRON moved to pass the Proposed Provincial Budget as distributed. The motion was, seconded by **LAMBDA PI**, and **PASSED** without objection

MOTION: PROVINCIAL VICE PRESIDENT Crystal Justice moved to allow adjustment of the budget by the Provincial Vice President based on the regional realignment proposal and the ongoing pandemic. The motion was seconded by **SOUTH PACIFIC REGIONAL VICE PRESIDENT** Erica Kolsrud and **PASSED** without objection.



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DATE & LOCATION CHOICES FOR 2023 PROVINCIAL CONFERENCE & COUNCIL MEETING

Proposed locations Bay Area / Fremont (2021) and Seattle, WA (2022) will be pushed out one year to 2022 and 2023 respectively.

PROPOSAL: Chapter Officer Proposal

This proposal is to replace the Senior Vice President position with the Vice President - Marketing and Recruitment and subsequently change the order of succession.

See **ADDENDUM E** for the full text of the proposal.

MOTION: **ETA CHI** moved to pass the proposal. The motion was seconded by **DENVER ALUMNI CHAPTER**.

DISCUSSION followed:

- **ORANGE COUNTY ALUMNI CHAPTER**, *in favor of the proposal*
- **SIGMA PHI**, *in favor of the proposal*
- **LAMBDA PSI**, *introduced an amendment*
- **UPSILON PSI**, *elaborated on the amendment*

MOTION: An **AMENDMENT** to the motion was introduced by **LAMBDA PSI** and seconded by **UPSILON PSI**.

See **ADDENDUM F** for the full text of the amendment.

DISCUSSION followed:

- **RHO PHI**, *in favor of the proposed amendment*
- **OMICRON SIGMA**, *in opposition of the proposed amendment*
- **ORANGE COUNTY ALUMNI CHAPTER**, *in opposition of the proposed amendment*
- **UPSILON CHI**, *in opposition of the proposed amendment*
- **LAMBDA PSI**, *giving clarification*
- **OMICRON SIGMA**, *requestion clarification*
- **PROVINCIAL VICE PRESIDENT**, *giving clarification*

VOTE: A secret ballot vote was taken on the amendment. The results were as follows:

YES		34
NO		21
ABSTAIN		8
DID NOT VOTE		1
		64



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The **CHANCELLOR** announced that the amendment had **PASSED**, and discussion returned to the (now amended) proposal.

AMENDED PROPOSAL

MOTION: **NORTH HOLLYWOOD ALUMNI CHAPTER** moved to extend discussion by 15 minutes. The motion was, seconded by **UPSILON CHI**, and **PASSED** without objection

VOTE: A secret ballot vote was taken on the motion. The results were as follows:

YES		22
NO		8
ABSTAIN		23
DID NOT VOTE		11
		64

The **CHANCELLOR** announced that the amendment had **PASSED**, and discussion would be extended by 15 minutes.

DISCUSSION continued as follows:

- **UPSILON CHI**, *in opposition of the motion*
- **NORTH HOLLYWOOD ALUMNI CHAPTER**, *requesting clarification*
- **PHOENIX THUNDERBIRD ALUMNI CHAPTER**, *requesting clarification*
- **SOUTH PACIFIC REGIONAL VICE PRESIDENT**, *giving clarification*
- **OMICRON SIGMA**, *requesting information*
- **LAMBDA PSI**, *giving clarification*
- **ORANGE COUNTY ALUMNI CHAPTER**, *giving clarification and additional recommendations*

VOTE: A secret ballot vote was taken on the amended proposal. The results were as follows:

YES		30
NO		26
ABSTAIN		4
DID NOT VOTE		4
		64

The **CHANCELLOR** announced that the amended proposal had **PASSED** and that the amended proposal would be sent to the Board of Directors.



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PROPOSAL: Regional Boundary Changes

Amend National Policy & Procedure Manual, Section Q. PROVINCIAL COUNCILS, Policy 12. Regions and Boundaries, to redraw regional boundaries within the Western Province.

See Addendum G for full text of the proposal.

MOTION: SIGMA PHI moved to pass the proposal. The motion was, seconded by PI SIGMA.

DISCUSSION followed:

- **SOUTH PACIFIC REGIONAL VICE PRESIDENT**, *in support of the motion*
- **PACIFIC NORTHWEST REGIONAL VICE PRESIDENT**, *in support of the motion*
- **RHO CHI**, *in support of the motion*
- **LAMBDA PSI**, *in support of the motion*

VOTE: A secret ballot vote was taken on the motion. The results were as follows:

YES		57
NO		0
ABSTAIN		2
DID NOT VOTE		5
		64

The **CHANCELLOR** announced that the proposal had **PASSED**.

PROVINCIAL VICE PRESIDENT Crystal Justice then announced that the proposal would go into effect on July 1, 2021.

PROPOSAL: Alumni Chapter Organization

The purpose of this proposal is to remove the location requirement for franchising Alumni Chapters. The Bylaws discriminate against potential Alumni Chapters that do not meet the "residing in one locality" requirement. This change allows for Alumni Chapter formation to include underserved alumni and provides alternatives for non-location-based chapters.

See Addendum H for full text of the proposal.

MOTION: PI SIGMA moved to pass the proposal. The motion was, seconded by KAPPA MU.

DISCUSSION followed:

- **RENO SIERRA NEVADA ALUMNI CHAPTER**, *yielded time to Sierra Nevada Regional Vice President*
- **SIERRA NEVADA REGIONAL VICE PRESIDENT**, *in support of the motion*



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- **ORANGE COUNTY ALUMNI CHAPTER**, *in opposition of the motion*
- **CHANCELLOR**, *giving important clarification*
- **SACRAMENTO VALLEY ALUMNI CHAPTER**, *in opposition of the motion*
- **PHOENIX THUNDERBIRD ALUMNI CHAPTER**, *in opposition of the motion*
- **SAN FRANCISCO BAY AREA ALUMNI CHAPTER**, *in opposition of the motion*
- **WESTERN PROVINCIAL VICE PRESIDENT**, *giving updates*

MOTION: **EPSILON THETA** moved to adopt the proposal as written. The motion was, seconded by **DELTA OMICRON**.

VOTE: A secret ballot vote was taken on the motion. The results were as follows:

YES		5
NO		47
ABSTAIN		5
DID NOT VOTE		7
		64

The **CHANCELLOR** announced that the proposal had **NOT PASSED**.

ANNOUNCEMENTS

PROVINCIAL VICE PRESIDENT Crystal Justice:

- Happy Anniversary to **ALPHA RHO** as it is their 95th anniversary today. Looking forward to the 100th in five year!
- The next **BOARD OF DIRECTORS** meeting will be held virtually on March 6, 2021 and will be open to all brothers. Details are available on the fraternity website.
- Staff, Professional Development Committee, and other volunteers have been working hard to coordinate many **WEBINARS** on different topics such as officer round tables, strategic planning, DEI topics and more. Information is available at dsp.org/deltasiguniversity or in the Learn & LEAD community of the DSPLink app.
- **NATIONAL ALUMNI DAY** is coming up on April 25. Start making plans now!
- **GRAND CHAPTER CONGRESS** has been moved to a virtual event for 2021, in order to ensure that the safety and wellbeing of brothers and guests can be maintained. We will be having virtual meetings, virtual legislation and virtual elections. There will also be an additional special in-person meeting of the Grand Chapter in Cleveland on July 13-17, 2022.



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CHANCELLOR Chuck Brown:

*"I want to take a special moment to thank **CRYSTAL JUSTICE** for her four years as Western Provincial Vice President. She has been... I don't know how many years... a friend of mine. I met her when she was a pledge. I've seen her grow as a brother, as an officer, as a member of the Board of Directors. She is a wonderful person, and you are very much inspiring, not just to me, but to all of us, for the work and dedication you do, and I look forward to working with you as a Past Western PVP, so thank you Crystal."*

ORANGE COUNTY ALUMNI CHAPER delegate Carley Haro:

*"I just wanted to give a shout-out to **CHUCK** because I know personally how nerve racking and difficult it can be to be chancellor, and I can't imagine how much more difficult it is in a virtual setting so thank you chuck! for being a great chancellor. Great work!"*

RHO SIGMA delegate Stella Landers:

This Tuesday, February 23, **RHO SIGMA** is hosting a Discord event on Zoom, covering the benefits of using Discord for collegiate chapters, alumni chapters, and the organization in general. The event will take place at 7 PM and the Zoom link will be distributed to everyone.

POMONA VALLEY ALUMNI CHAPTER delegate Louise Santos:

The next charity **BINGO** event will be in April. The exact date has not been selected but it will be near National Alumni Day. Come to see Tim, Erica and Louise try to entertain BINGO players while raising money for charity. Almost \$5,000 has been raised so far. Open to all collegiate and alumni members.

And...

*"Shout out to the secretary, **PATRICK**, my WPA / BFF!"*

The Council then moved into **EXECUTIVE SESSION** and all guests were excused.



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OLD BUSINESS

The final item on the agenda, before adjournment, was in the installation of **BAY AREA REGIONAL VICE PRESIDENT** Melanie Parazo.

ADJOURNEMENT & CLOSING RITUAL

Brown then adjourned the Western Provincial Council Meeting at 1:47 p.m. Pacific Standard Time after a motion by **IOTA PI**. The motion was seconded by **ZETA TAU** and was **APPROVED BY CONSENSUS**. Justice then closed the meeting according to Ritual.

A handwritten signature in black ink, appearing to be "C. Justice".

Crystal Justice, Provincial Vice President

A handwritten signature in black ink, appearing to be "P. Bonfrisco".

Patrick A. Bonfrisco, Recording Secretary



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ADDENDUM A: DELEGATE ROLL SHEET

BAY AREA REGION

BAY AREA REGIONAL VICE PRESIDENT		Ma Melanie Parazo	Present / Eligible
GAMMA XI	Santa Clara University)	Margaux Blazer	Present / Eligible
DELTA OMICRON	San Francisco State University)	Kayla Jieun Kim	Present / Eligible
ZETA TAU	Cal State University-East Bay	Amy Olimpia Perez	Present / Eligible
THETA CHI	San Jose State University	N/A	Not Present
KAPPA MU	Cal Poly State University-San Luis Obispo	Carolyn Elizabeth Lidster	Present / Eligible
PI CHI	University of California-Santa Cruz	Camila You	Present / Eligible
SAN FRANCISCO BAY AREA ALUMNI CHAPTER		Steven Andrew Barillas	Present / Eligible

DESERT MOUNTAIN REGION

DESERT MOUNTAIN REGIONAL VICE PRESIDENT		David Pratt	Present / Eligible
GAMMA IOTA	University of New Mexico	Natalia Gomez-Legarreta	Present / Eligible
GAMMA PHI	University of Texas-El Paso	Hannah V. Lyon	Present / Eligible
GAMMA PSI	University of Arizona	Nicholas E Caswell	Present / Eligible
GAMMA OMEGA	Arizona State University	Michael Kramer	Present / Eligible
EPSILON UPSILON	New Mexico State University	Alexandra A. Cockett	Present / Eligible
ZETA OMEGA	Northern Arizona University	Ethan Langenfeld	Present / Eligible
ALBUQUERQUE DUKE CITY ALUMNI CHAPTER		Tuyet Nguyen	Present / Eligible
PHOENIX-THUNDERBIRD ALUMNI CHAPTER		Tim Beasley*	Present / Eligible

PACIFIC COAST REGION

PACIFIC COAST REGIONAL VICE PRESIDENT		Jen Lee	Present / Eligible
IOTA PI	San Diego State University	Dominique Surabian	Present / Eligible
LAMBDA PI	University of San Diego	Anthony Le	Present / Eligible
LAMBDA SIGMA	Cal State University-Fullerton	Ashley Chou	Present / Eligible
XI PI	University of Redlands	Brooke Young	Present / Eligible
OMICRON SIGMA	University of California-San Diego	Rachel Dunton	Present / Eligible
PI SIGMA	University of California-Irvine	Meghan Briana Cadigal	Present / Eligible
RHO PHI	Concordia University	Rachel Rogers	Present / Eligible
SIGMA PHI	Chapman University	Cassie S. Koger	Present / Eligible
ORANGE COUNTY ALUMNI CHAPTER		Carley Haro	Present / Eligible
INLAND EMPIRE ALUMNI CHAPTER		Kelly A. Rupp	Present / Eligible

PACIFIC NORTHWEST REGION

PACIFIC NORTHWEST REGIONAL VICE PRESIDENT		Sam Clark	Present / Eligible
OMICRON PSI	Washington State University	Soho Divers	Present / Ineligible
SIGMA UPSILON	University of Washington-Seattle	Shannon Fitzpatrick	Present / Eligible
UPSILON PSI	University of Washington-Bothell	Milan Yagi Tullock	Present / Eligible
SEATTLE-PACIFIC NORTHWEST ALUMNI CHAPTER		Hannah Hoes*	Present / Eligible



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ROCKY MOUNTAIN REGION

ROCKY MOUNTAIN REGIONAL VICE PRESIDENT		Nick Rizzi	Present / Eligible
ALPHA NU	University of Denver	Peter Millerhagen	Present / Eligible
ALPHA RHO	University of Colorado-Boulder	Lachlan Mackenzie *	Present / Eligible
MU RHO	Colorado State University	Amanda Erholm*	Present / Ineligible
MU CHI	University of Colorado-Colorado Springs	Isaac Hanes	Present / Eligible
NU PHI	University of Northern Colorado	Aunjené Scherrer	Present / Eligible
DENVER ALUMNI CHAPTER		Tia Arnold	Present / Eligible

SIERRA NEVADA REGION

SIERRA NEVADA REGIONAL VICE PRESIDENT		Cody Heimerdinger	Present / Eligible
DELTA PI	University of Nevada-Reno	Bailee Violet O'Toole	Present / Eligible
EPSILON THETA	Cal State University-Chico	Austin Lopic	Present / Eligible
EPSILON PHI	Cal State University-Sacramento	Minh Hoang	Present / Eligible
IOTA PHI	Cal State University-Fresno	Daisy Guzman	Present / Eligible
LAMBDA MU	University of the Pacific	Arooj Ali Rizvi	Present / Eligible
TAU CHI	University of California-Merced	Aaron Rivera	Present / Eligible
CHICO ALUMNI CHAPTER		none	Not Present
FRESNO-CENCAL ALUMNI CHAPTER		Kay Zaw	Present / Eligible
RENO SIERRA NEVADA ALUMNI CHAPTER		Andrew Elliott Torre	Present / Eligible
SACRAMENTO VALLEY ALUMNI CHAPTER		Lauren E. Short	Present / Eligible

SOUTH PACIFIC REGION

SOUTH PACIFIC REGIONAL VICE PRESIDENT		Erica Kolsrud	Present / Eligible
DELTA SIGMA	Loyola Marymount University	Melanie Chan	Present / Eligible
ETA CHI	Cal State Poly University-Pomona	Adrian Laksmono	Present / Eligible
IOTA UPSILON	Cal State University-Northridge	Denise Rojas	Present / Eligible
LAMBDA PHI	Cal State University-Long Beach	Kaylin Poley	Present / Eligible
LAMBDA PSI	University of Hawaii-Hilo	Aron Risley	Present / Eligible
XI OMICRON	University of California-Los Angeles	Brian Wong	Present / Eligible
RHO SIGMA	University of California-Santa Barbara	Stella Glenn Landers	Present / Eligible
RHO UPSILON	Pepperdine University	Sydney Ton	Present / Eligible
RHO CHI	University of Hawaii-Manoa	Brittany Matthews	Present / Eligible
TAU OMEGA	University of La Verne	Dominick Allman	Present / Eligible
UPSILON CHI	California Lutheran University	Sireen Audine Moriarty	Present / Eligible
HAWAII ALUMNI CHAPTER		Laura Hughes	Present / Eligible
NORTH HOLLYWOOD ALUMNI CHAPTER		Jami M. Ball	Present / Eligible
LONG BEACH-PIER 9 ALUMNI CHAPTER		Rick Boner	Present / Eligible
LOS ANGELES ALUMNI CHAPTER		Sathon Phowborom	Present / Eligible
POMONA VALLEY ALUMNI CHAPTER		Louise Santos *	Present / Eligible

* = Alternate



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ADDENDUM B: AGENDA (AS DISTRIBUTED)

**DELTA SIGMA PI
WESTERN PROVINCE
Provincial Council Meeting Agenda
February 21, 2021**

- I. Opening Ritual
- II. Call the meeting to order
- III. Roll call of the Delegates
- IV. Adopt the agenda
- V. Approve the minutes of the previous Western Provincial Council Meeting
- VI. Review Votes Taken Since the Last Meeting
- VII. Report of the Provincial Vice President – *Crystal Justice*
- VIII. Reports of the Regional Vice Presidents
 - A. Bay Area – *Melanie Parazo*
 - B. Desert Mountain – *David Pratt*
 - C. Pacific Coast – *Jen Lee*
 - D. Pacific Northwest – *Sam Clark*
 - E. Rocky Mountain – *Nick Rizzi*
 - F. Sierra Nevada – *Cody Heimerdinger*
 - G. South Pacific – *Erica Kolsrud*
- IX. Old Business
 - A. Induction of New National Officers
- X. New Business
 - A. Approve the 2021-2021 Provincial Budget
 - B. Date and location choices for 2022 LEAD Provincial Conference and Council Meeting
 - **City Recommendations:** None
 - **Date Recommendations:** None
 - Historical Reference:

Year	Spring Provincial Conference	Fall LEAD School
2007	Las Vegas, NV	San Jose, CA
2008	San Diego, CA	Denver, CO
2009	Tucson, AZ	Newport Beach, CA
2010	El Paso, TX	Phoenix, AZ
2011	Walnut Creek, CA	Reno, NV
2012	San Diego, CA	Denver, CO
2013	Sacramento, CA	Las Vegas, NV
2014	Long Beach, CA	Phoenix, AZ
2015	Portland, OR	Albuquerque, NM
2016	San Jose, CA	Denver, CO
2017	Seattle, WA	Sacramento, CA
2018	San Diego, CA	Albuquerque, NM
2019	Orange County, CA	Portland, OR
2020	Denver, CO	Virtual due to Coronavirus
2021	Virtual due to Coronavirus	tbd



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- C. Legislative Review
 - i. Chapter Officers Proposal
 - ii. Pacific Northwest & South Pacific Regional boundary changes
 - iii. Alumni Chapter Organization proposal
- XI. General announcements
- XII. Review schedule of upcoming meetings and events
 - A. Board of Directors Meeting – March 2021 (Virtual)
 - B. Grand Chapter Congress – August 11-15, 2021 (Cleveland, OH)
 - C. President's Academy – January 2022 (St Louis)
 - D. Fall LEAD 2022 (TBD)
- XIII. Other chapter announcements
- XIV. Adjournment
- XV. Closing Ritual



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ADDENDUM C: AGENDA (AS AMENDED)

**DELTA SIGMA PI
WESTERN PROVINCE
Provincial Council Meeting Agenda
February 21, 2021**

- I. Opening Ritual
- II. Call the meeting to order
- III. Roll call of the Delegates
- IV. Adopt the agenda
- V. Approve the minutes of the previous Western Provincial Council Meeting
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- VII. Report of the Provincial Vice President – *Crystal Justice*
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 - A. Bay Area – *Melanie Parazo*
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 - C. Pacific Coast – *Jen Lee*
 - D. Pacific Northwest – *Sam Clark*
 - E. Rocky Mountain – *Nick Rizzi*
 - F. Sierra Nevada – *Cody Heimerdinger*
 - G. South Pacific – *Erica Kolsrud*
- IX. New Business
 - A. Approve the 2021-2021 Provincial Budget
 - B. Date and location choices for 2022 LEAD Provincial Conference and Council Meeting
 - **City Recommendations:** None
 - **Date Recommendations:** None
 - Historical Reference:

Year	Spring Provincial Conference	Fall LEAD School
2007	Las Vegas, NV	San Jose, CA
2008	San Diego, CA	Denver, CO
2009	Tucson, AZ	Newport Beach, CA
2010	El Paso, TX	Phoenix, AZ
2011	Walnut Creek, CA	Reno, NV
2012	San Diego, CA	Denver, CO
2013	Sacramento, CA	Las Vegas, NV
2014	Long Beach, CA	Phoenix, AZ
2015	Portland, OR	Albuquerque, NM
2016	San Jose, CA	Denver, CO
2017	Seattle, WA	Sacramento, CA
2018	San Diego, CA	Albuquerque, NM
2019	Orange County, CA	Portland, OR
2020	Denver, CO	Virtual due to Coronavirus
2021	Virtual due to Coronavirus	tbd

- C. Legislative Review
 - i. Chapter Officers Proposal



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- ii. Pacific Northwest & South Pacific Regional boundary changes
- iii. Alumni Chapter Organization proposal
- X. General announcements
- XI. Review schedule of upcoming meetings and events
 - A. Board of Directors Meeting – March 2021 (Virtual)
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 - D. Fall LEAD 2022 (TBD)
- XII. Other chapter announcements
- XIII. Old Business
 - A. Induction of New National Officers
- XIV. Adjournment
- XV. Closing Ritual



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ADDENDUM D: PROPOSED PROVINCIAL BUDGET

Western Province Budget

Western PVP	\$3,000
Regional Vice President Travel Budgets	
Bay Area Region	\$732
Desert Mountain Region	\$732
Pacific Coast Region	\$976
Pacific Northwest Region	\$498
Rocky Mountain Region	\$610
Sierra Nevada Region	\$732
South Pacific Region	\$1,220
Provincial Leadership Meetings	\$2,000
LEAD School Travel Budget*	\$1,500
Long Distance Exception Travel Budget*	\$750
Other (Committees)	\$250
Total Provincial Expenses	\$13,000

*Air & Hotel Only



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ADDENDUM E: CHAPTER OFFICERS PROPOSAL

DELTA SIGMA PI

PROPOSAL/RECOMMENDATION FORM

This form (or its basic format) is to be used by chapters in good standing to submit proposals or resolutions to be considered by their Provincial Council. Proposals to be considered by a formal meeting of the Provincial Council are to be submitted no later than 45 calendar days prior to the meeting. Otherwise, proposals may be considered by an electronic or mail ballot of the provincial council, according to policy. Ritual or Bylaws change proposals to be (ultimately) considered by the Grand Chapter must include any current Bylaws or Ritual wording, as well as the proposed wording. For any legislation to be considered by the Grand Chapter, the "Summary of the Proposal" may not exceed 100 words. Bylaw proposals and Resolutions require a simple majority to pass Provincial Council, but a 2/3 favorable vote to pass at Grand Chapter. Ritual changes also require simple majority of Provincial Council, but require 3/4 at Congress. Refer to the policies and Bylaws for further details.

Submitted by: Carley Haro (carleyharo@gmail.com),
Erica Kolsrud (erica.kolsrud.dsp@gmail.com),
Patrick Bonfrisco (patrickbonfrisco.dsp@gmail.com)
Sigma Phi Chapter (chapmandeltasig@gmail.com)

Date: January 4, 2021

***Brief Summary of the Proposal/Recommendation and reason(s) for its submission (may not exceed 100 words if ultimately submitted for Grand Chapter Congress consideration):**

This proposal is to replace the Senior Vice President position with the Vice President - Marketing and Recruitment and subsequently change the order of succession.

***Proposal Details (and/or exact Policy, Bylaw or Ritual Language proposed -- use ALL CAPS for new language and ~~strikethrough~~ for deletions.)**

D. COLLEGIATE CHAPTERS

Policy 2. Officers -

- A. **Elected per National Fraternity:** The following elected officers are the minimum required of each chapter and are to be elected in the following order: president, VICE PRESIDENT - CHAPTER OPERATIONS, ~~senior vice president~~, VICE PRESIDENT - FINANCE, vice president-pledge education, VICE PRESIDENT - MARKETING AND RECRUITMENT ~~vice president-finance, vice president-chapter operations~~, chancellor, vice president-professional activities, vice president-community service, vice president scholarship and awards, and vice president-alumni relations. Chapters may elect additional officers based on their own bylaws, but only the officers listed in this subsection will receive official communications from the Central Office.

Policy 8. Chapter Executive Committee—The chapter executive committee establishes chapter policy, the chapter's long-range and operating plans and serves as the research and advisory committee for the chapter. At a minimum, the executive committee consists of the following chapter officers (in order of election): president, VICE PRESIDENT - CHAPTER OPERATIONS ~~senior vice president~~, VICE PRESIDENT - FINANCE, vice president-pledge education, VICE PRESIDENT - MARKETING AND RECRUITMENT ~~vice president-finance, vice president-chapter operations~~, chancellor, vice president-professional activities, vice president-community service, vice president-scholarship and awards, and vice president-alumni relations. Chapters may have additional officers on the executive committee based on their chapter bylaws. The executive committee may include the Chapter Advisor serving without a vote. The president is the chairman of the executive committee



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Policy 9. Duties of the President—The president has the following duties and powers:

- a. To act as the chief executive officer of the chapter.
- b. To call special meetings in accordance with the chapter bylaws.
- c. To see that the officers of the chapter discharge their duties impartially, accurately, faithfully, and promptly.
- d. To enforce the strict observance of Delta Sigma Pi's Bylaws, Policies and Procedures.
- e. To appoint such committees provided for in the chapter bylaws.
- f. To appoint such officers provided for by Delta Sigma Pi's Bylaws, Policies and Procedures.
- g. To countersign all chapter checks.
- h. To ensure that the chapter Executive Committee develops and maintains a strategic plan, in coordination with the vice president-chapter operations. Such plan, including updates, must be submitted to the Central Office semi-annually.
- i. To serve as delegate to the Provincial Council unless unable to attend.
- j. Attend and actively participate in Presidents' Academy unless having the most urgent reason to not be present. If unable to attend, the chapter president will find one substitute from the chapter's executive committee to attend and actively participate based on the nationally recognized line of succession beginning with VICE PRESIDENT - CHAPTER OPERATIONS ~~senior vice president~~. The nationally recognized line of succession following VICE PRESIDENT - CHAPTER OPERATIONS ~~senior vice president~~ is as follows: VICE PRESIDENT - FINANCE, vice president-pledge education; ~~vice president-finance~~; ~~vice president-chapter operations~~; VICE PRESIDENT - MARKETING AND RECRUITMENT; chancellor; vice president-professional activities; vice president-community service; vice president scholarship and awards; vice president-alumni relations.

Chapter bylaws may provide the president with other duties and powers.

~~**Policy 10. Duties of the Senior Vice President (SVP)**—The senior vice president has the following duties and powers:~~

- ~~a. To assist the chapter president and temporarily assume the president's duties in his/her absence.~~
- ~~b. To oversee the recruiting activities and the pledging ceremony of the chapter.~~
- ~~c. To ensure the chapter seeks out candidates for Honorary and Faculty membership.~~

~~Chapter bylaws may provide the senior vice president with other duties and powers.~~

Policy 1310. Duties of the Vice President-Chapter Operations (VPCO)—The vice president-chapter operations has the following duties and powers:

- a. TO ASSIST THE CHAPTER PRESIDENT AND TEMPORARILY ASSUME THE PRESIDENT'S DUTIES IN HIS/HER ABSENCE.
- b. To oversee the maintenance of all Chapter Management Program (CMP) records.
- c. To oversee the Chapter Management Program.
- d. To ensure the chapter is informed of its CMP standing and attention is called to areas in which the chapter needs improvement in areas measured by the CMP.
- e. To act as or oversee the duties of the chapter secretary, recording the minutes of all meetings of the chapter, using a standardized system for that purpose.
- f. To ensure all official communications are read into the minutes of the chapter.
- g. To ensure correspondence with the Central Office and national officers is promptly handled.
- h. To ensure the names and addresses of all nationally required officers are reported to the Central Office within fourteen days of their election or appointment.
- i. To promptly file all reports, except those designated to be the responsibility of other officers of the chapter, when due.
- j. To ensure the names of the Grand Chapter Congress delegates and alternates are submitted to the Central Office within seven days of their election, prior to the end of the academic term immediately preceding Congress.
- k. To coordinate strategic planning sessions with the chapter president.



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Chapter bylaws may provide the vice president-chapter operations with other powers and duties.

POLICY 13. DUTIES OF THE VICE PRESIDENT - MARKETING AND RECRUITMENT- THE VICE PRESIDENT - MARKETING AND RECRUITMENT HAS THE FOLLOWING DUTIES AND POWERS:

- A. TO OVERSEE THE RECRUITING ACTIVITIES OF THE CHAPTER
- B. TO ENSURE THE CHAPTER SEEKS OUT CANDIDATES FOR HONORARY AND FACULTY MEMBERSHIP
- C. TO CREATE AND OVERSEE THE MARKETING PLAN OF THE CHAPTER
- D. TO ENSURE ALL FRATERNITY MATERIALS ARE PURCHASED THROUGH A FRATERNITY LICENSED VENDOR
- E. TO OVERSEE THE CREATION OF ALL PHYSICAL AND DIGITAL MARKETING MATERIALS
- F. TO PROMOTE APPLICABLE EVENTS TO CAMPUS STUDENT BODY
- G. TO OVERSEE THE CREATION AND MANAGEMENT OF A CHAPTER WEBSITE
- H. TO OVERSEE THE SUBMISSION OF ANY PHOTOS TO THE DELTASIG MAGAZINE
- I. IF SELECTED AS A CMP SUBMISSION, TO OVERSEE THE YEAR IN REVIEW
- J. TO SERVE AS THE CHAPTER LIASON ON STUDENT COUNCILS IF APPLICABLE AND IN ACCORDANCE WITH SCHOOL REQUIREMENTS

CHAPTER BYLAWS MAY PROVIDE THE VICE PRESIDENT - MARKETING AND RECRUITMENT WITH OTHER DUTIES AND POWERS.

Policy 14. Duties of the Chancellor—The chancellor is the chief judicial officer of the chapter and has the following duties and powers:

- a. To preside over the meetings of the chapter.
- b. To preside at all trials conducted by the chapter.
- c. To ensure that any violations of the Bylaws of this Fraternity within the chapter are reported to the Central Office. The chancellor has no penal rights whatsoever.
- d. To cast a deciding vote in the case of a tie, providing the chancellor has not already voted on the motion (such as in trials or election of pledges).
- e. To serve as Ritual Chair, unless the chancellor and president agree to delegate this duty to another brother.
- f. To ensure that regalia is ordered from the Central Office at least 45 days prior to each initiation.
- g. To ensure that chapter bylaws and policy and procedures are updated and submitted to the Central Office as specified in the Chapter Management Program.
- H. TO OVERSEE THE PLEDGING CEREMONY OF THE CHAPTER.

Chapter bylaws may provide the chancellor with other powers and duties.

Policy 18. Duties of the Vice President-Alumni Relations (VPAR)—The vice president-alumni relations has the following duties and powers:

- a. To ensure the members of the chapter are informed on activities being sponsored by alumni chapters in their local area.
- b. To ensure the members of the chapter are educated on how they can continue to be involved in the activities of Delta Sigma Pi as alumni members.
- c. To ensure that the members of the chapter understand the purpose and activities of the Delta Sigma Pi Leadership Foundation and the importance of their support of the Foundation.
- d. To ensure the activities of the chapter are communicated to the chapter's alumni, other local alumni and the Chair of the Provincial Alumni Development Committee through a chapter newsletter or other form of communication.
- e. ~~To ensure timely information about the chapter and its members is provided to the editor of The DELTASIG.~~
- f. To oversee the orchestration of Founders' Day, Alumni Day and Homecoming activities.



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- g. To oversee the maintenance and accuracy of chapter member address information in the National Fraternity's database and ensure that changes are promptly communicated to the Central Office.
- h. To ensure the chapter actively seeks lost alumni and reports "found" information to the Central Office.
- i. To oversee the acquisition, organization and maintenance of chapter historical information.
- j. To coordinate, maintain and oversee mentoring relationships between collegiate members and both chapter alumni and alumni living in the local area.

Chapter bylaws may provide the vice president-alumni relations with other powers and duties.

****Positive aspects of implementing Proposal/Recommendation***

- Encourages the chapter to create a yearlong marketing plan rather than a short term recruitment plan at the start of the semester/quarter
- Expands the duties of the position in charge of recruitment
- Makes the position more reflective of business
- Makes the order of succession more reflective of businesses
- Puts the second most knowledgeable officer as second in charge

****Negative aspects of implementing Proposal/Recommendation***

- Some chapters may push back on the change given recent changes
- Some chapters may fully utilize the SVP position and may not see the need to re-purpose it

****Provide a brief financial analysis (cost and benefits) of the Proposal/Recommendation (if applicable)***

- None - this is free and will only cost man hours on repurposing the HUB

Recommended implementation date and logic for selecting this date

- If this proposal is brought to GCC 2021 and passes, the earliest implementation date could be for the start of the 2022 calendar year. However, the start of the 2022-2023 academic year may be a more optimal time for some chapters.



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ADDENDUM F: CHAPTER OFFICERS PROPOSAL (AMENDED)

D. COLLEGIATE CHAPTERS

Policy 2. Officers -

A. Elected per National Fraternity: The following elected officers are the minimum required of each chapter and are to be elected in the following order: president, senior vice president, VICE PRESIDENT - CHAPTER OPERATIONS, VICE PRESIDENT - FINANCE, vice president-pledge education, ~~VICE PRESIDENT - MARKETING AND RECRUITMENT, vice president-finance, vice president-chapter operations,~~ chancellor, vice president-professional activities, vice president-community service, vice president scholarship and awards, and vice president-alumni relations. Chapters may elect additional officers based on their own bylaws, but only the officers listed in this subsection will receive official communications from the Central Office.

Policy 8. Chapter Executive Committee—The chapter executive committee establishes chapter policy, the chapter's long-range and operating plans and serves as the research and advisory committee for the chapter. At a minimum, the executive committee consists of the following chapter officers (in order of election): president, senior vice president, VICE PRESIDENT - CHAPTER OPERATIONS, VICE PRESIDENT - FINANCE, vice president-pledge education, ~~VICE PRESIDENT - MARKETING AND RECRUITMENT, vice president-finance, vice president-chapter operations,~~ chancellor, vice president-professional activities, vice president-community service, vice president scholarship and awards, and vice president-alumni relations. Chapters may have additional officers on the executive committee based on their chapter bylaws. The executive committee may include the Chapter Advisor serving without a vote. The president is the chairman of the executive committee

Policy 9. Duties of the President—The president has the following duties and powers:

- a. To act as the chief executive officer of the chapter.
- b. To call special meetings in accordance with the chapter bylaws.
- c. To see that the officers of the chapter discharge their duties impartially, accurately, faithfully, and promptly.
- d. To enforce the strict observance of Delta Sigma Pi's Bylaws, Policies and Procedures.
- e. To appoint such committees provided for in the chapter bylaws.
- f. To appoint such officers provided for by Delta Sigma Pi's Bylaws, Policies and Procedures.
- g. To countersign all chapter checks.
- h. To ensure that the chapter Executive Committee develops and maintains a strategic plan, in coordination with the vice president-chapter operations. Such plan, including updates, must be submitted to the Central Office semi-annually.
- i. To serve as delegate to the Provincial Council unless unable to attend.
- j. Attend and actively participate in Presidents' Academy unless having the most urgent reason to not be present. If unable to attend, the chapter president will find one substitute from the chapter's executive committee to attend and actively participate based on the nationally recognized line of succession beginning with ~~VICE PRESIDENT - CHAPTER OPERATIONS~~ senior vice president. The nationally recognized line of succession following ~~VICE PRESIDENT - CHAPTER OPERATIONS~~ senior vice president is as follows: VICE PRESIDENT - FINANCE, vice president-pledge education; vice president-finance; vice president-chapter operations; ~~VICE PRESIDENT - MARKETING AND RECRUITMENT;~~ senior vice president, VICE PRESIDENT - CHAPTER OPERATIONS, VICE PRESIDENT - FINANCE, vice president-pledge education, ~~VICE PRESIDENT - MARKETING AND RECRUITMENT, vice president-finance, vice president-chapter operations,~~ chancellor; vice president-professional activities; vice president-community service; vice president scholarship and awards; vice president alumni relations. Chapter bylaws may provide the president with other duties and powers.

Policy 10. Duties of the Senior Vice President (SVP)—The senior vice president has the following duties and powers:

- a. To assist the chapter president and temporarily assume the president's duties in his/her absence.
- ~~b. To oversee the recruiting activities and the pledging ceremony of the chapter.~~



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~~c. To ensure the chapter seeks out candidates for Honorary and Faculty membership.
Chapter bylaws may provide the senior vice president with other duties and powers.~~

- B. TO OVERSEE THE RECRUITING ACTIVITIES OF THE CHAPTER
 - C. TO ENSURE THE CHAPTER SEEKS OUT CANDIDATES FOR HONORARY AND FACULTY MEMBERSHIP
 - D. TO CREATE AND OVERSEE THE MARKETING PLAN OF THE CHAPTER
 - E. TO ENSURE ALL FRATERNITY MATERIALS ARE PURCHASED THROUGH A FRATERNITY LICENSED VENDOR
 - F. TO OVERSEE THE CREATION OF ALL PHYSICAL AND DIGITAL MARKETING MATERIALS
 - G. TO PROMOTE APPLICABLE EVENTS TO CAMPUS STUDENT BODY
 - H. TO OVERSEE THE CREATION AND MANAGEMENT OF A CHAPTER WEBSITE
 - I. TO OVERSEE THE SUBMISSION OF ANY PHOTOS TO THE DELTASIG MAGAZINE
 - J IF SELECTED AS A CMP SUBMISSION, TO OVERSEE THE YEAR IN REVIEW
 - K. TO SERVE AS THE CHAPTER LIAISON ON STUDENT COUNCILS IF APPLICABLE AND IN ACCORDANCE WITH SCHOOL REQUIREMENTS CHAPTER
- BYLAWS MAY PROVIDE THE VICE PRESIDENT - MARKETING AND RECRUITMENT WITH OTHER DUTIES AND POWERS.

Policy 1310-11. Duties of the Vice President-Chapter Operations (VPCO)—The vice president chapter operations has the following duties and powers:

~~a. TO ASSIST THE CHAPTER PRESIDENT AND TEMPORARILY ASSUME THE PRESIDENT'S DUTIES IN HIS/HER ABSENCE.~~

- A. To oversee the maintenance of all Chapter Management Program (CMP) records.
- B. To oversee the Chapter Management Program.
- C. To ensure the chapter is informed of its CMP standing and attention is called to areas in which the chapter needs improvement in areas measured by the CMP.
- D. To act as or oversee the duties of the chapter secretary, recording the minutes of all meetings of the chapter, using a standardized system for that purpose.
- E. To ensure all official communications are read into the minutes of the chapter.
- F. To ensure correspondence with the Central Office and national officers is promptly handled.
- G. To ensure the names and addresses of all nationally required officers are reported to the Central Office within fourteen days of their election or appointment.
- H. To promptly file all reports, except those designated to be the responsibility of other officers of the chapter, when due.
- I. To ensure the names of the Grand Chapter Congress delegates and alternates are submitted to the Central Office within seven days of their election, prior to the end of the academic term immediately preceding Congress.
- J. To coordinate strategic planning sessions with the chapter president.

Chapter bylaws may provide the vice president-chapter operations with other powers and duties.

~~**POLICY 13. DUTIES OF THE VICE PRESIDENT**—MARKETING AND RECRUITMENT THE VICE PRESIDENT—MARKETING AND RECRUITMENT HAS THE FOLLOWING DUTIES AND POWERS:-~~

- A. TO OVERSEE THE RECRUITING ACTIVITIES OF THE CHAPTER
- B. TO ENSURE THE CHAPTER SEEKS OUT CANDIDATES FOR HONORARY AND FACULTY MEMBERSHIP
- C. TO CREATE AND OVERSEE THE MARKETING PLAN OF THE CHAPTER
- D. TO ENSURE ALL FRATERNITY MATERIALS ARE PURCHASED THROUGH A FRATERNITY LICENSED VENDOR
- E. TO OVERSEE THE CREATION OF ALL PHYSICAL AND DIGITAL MARKETING MATERIALS
- F. TO PROMOTE APPLICABLE EVENTS TO CAMPUS STUDENT BODY
- G. TO OVERSEE THE CREATION AND MANAGEMENT OF A CHAPTER WEBSITE
- H. TO OVERSEE THE SUBMISSION OF ANY PHOTOS TO THE DELTASIG MAGAZINE
- I. IF SELECTED AS A CMP SUBMISSION, TO OVERSEE THE YEAR IN REVIEW
- J. TO SERVE AS THE CHAPTER LIASON ON STUDENT COUNCILS IF APPLICABLE AND IN ACCORDANCE WITH SCHOOL REQUIREMENTS CHAPTER



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BYLAWS MAY PROVIDE THE VICE PRESIDENT - MARKETING AND RECRUITMENT WITH OTHER DUTIES AND POWERS.

Policy 14. Duties of the Chancellor—The chancellor is the chief judicial officer of the chapter and has the following duties and powers:

- a. To preside over the meetings of the chapter.
 - b. To preside at all trials conducted by the chapter.
 - c. To ensure that any violations of the Bylaws of this Fraternity within the chapter are reported to the Central Office. The chancellor has no penal rights whatsoever.
 - d. To cast a deciding vote in the case of a tie, providing the chancellor has not already voted on the motion (such as in trials or election of pledges).
 - e. To serve as Ritual Chair, unless the chancellor and president agree to delegate this duty to another brother.
 - f. To ensure that regalia is ordered from the Central Office at least 45 days prior to each initiation.
 - g. To ensure that chapter bylaws and policy and procedures are updated and submitted to the Central Office as specified in the Chapter Management Program.
 - H. TO OVERSEE THE PLEDGING CEREMONY OF THE CHAPTER.
- Chapter bylaws may provide the chancellor with other powers and duties.

Policy 18. Duties of the Vice President-Alumni Relations (VPAR)—The vice president alumni relations has the following duties and powers:

- a. To ensure the members of the chapter are informed on activities being sponsored by alumni chapters in their local area.
 - b. To ensure the members of the chapter are educated on how they can continue to be involved in the activities of Delta Sigma Pi as alumni members.
 - c. To ensure that the members of the chapter understand the purpose and activities of the Delta Sigma Pi Leadership Foundation and the importance of their support of the Foundation.
 - d. To ensure the activities of the chapter are communicated to the chapter's alumni, other local alumni and the Chair of the Provincial Alumni Development Committee through a chapter newsletter or other form of communication.
 - e. ~~To ensure timely information about the chapter and its members is provided to the editor of The DELTASIG.~~
 - f. To oversee the orchestration of Founders' Day, Alumni Day and Homecoming activities.
 - g. To oversee the maintenance and accuracy of chapter member address information in the National Fraternity's database and ensure that changes are promptly communicated to the Central Office.
 - h. To ensure the chapter actively seeks lost alumni and reports "found" information to the Central Office.
 - i. To oversee the acquisition, organization and maintenance of chapter historical information.
 - j. To coordinate, maintain and oversee mentoring relationships between collegiate members and both chapter alumni and alumni living in the local area.
- Chapter bylaws may provide the vice president-alumni relations with other powers and duties.

Recommended implementation date and logic for selecting this date

If this proposal is brought to GCC 2021 and passes, the earliest implementation date could be for the start of the 2022 calendar year. However, the start of the 2022-2023 academic year may be a more optimal time for some chapters.

Positive aspects of implementing Proposal/Recommendation

- Encourages the chapter to create a yearlong marketing plan rather than a short term recruitment plan at the start of the semester/quarter
- Expands the duties of the position in charge of recruitment
- Makes the position more reflective of business
- Makes the order of succession more reflective of businesses
- Puts the second most knowledgeable officer as second in charge



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- ALLOWS FOR THE SVP TO UTILIZE AND OVERSEE A RECRUITMENT CHAIR, DIRECTOR OF DIGITAL CONTENT, MARKETING CHAIR, NEWSLETTER CHAIR, ETC

Negative aspects of implementing Proposal/Recommendation

- Some chapters may push back on the change given recent changes
- Some chapters may fully utilize the SVP position and may not see the need to repurpose it

Provide a brief cost analysis of the Proposal/Recommendation (if applicable)

None - this is free and will only cost man hours on repurposing the HUB

CLEAN VERSION (NEW PROPOSAL)

D. COLLEGIATE CHAPTERS

Policy 2. Officers -

A. Elected per National Fraternity: The following elected officers are the minimum required of each chapter and are to be elected in the following order: president, senior vice president, VICE PRESIDENT - CHAPTER OPERATIONS, VICE PRESIDENT - FINANCE, vice president-pledge education, ~~vice president-finance, vice president-chapter operations~~, chancellor, vice president-professional activities, vice president-community service, vice president scholarship and awards, and vice president-alumni relations. Chapters may elect additional officers based on their own bylaws, but only the officers listed in this subsection will receive official communications from the Central Office.

Policy 8. Chapter Executive Committee—The chapter executive committee establishes chapter policy, the chapter's long-range and operating plans and serves as the research and advisory committee for the chapter. At a minimum, the executive committee consists of the following chapter officers (in order of election): president, senior vice president, VICE PRESIDENT - CHAPTER OPERATIONS, VICE PRESIDENT - FINANCE, vice president-pledge education, chancellor, vice president-professional activities, vice president-community service, vice president-scholarship and awards, and vice president-alumni relations. Chapters may have additional officers on the executive committee based on their chapter bylaws. The executive committee may include the Chapter Advisor serving without a vote. The president is the chairman of the executive committee

Policy 9. Duties of the President—The president has the following duties and powers:

- a. To act as the chief executive officer of the chapter.
- b. To call special meetings in accordance with the chapter bylaws.
- c. To see that the officers of the chapter discharge their duties impartially, accurately, faithfully, and promptly.
- d. To enforce the strict observance of Delta Sigma Pi's Bylaws, Policies and Procedures.
- e. To appoint such committees provided for in the chapter bylaws.
- f. To appoint such officers provided for by Delta Sigma Pi's Bylaws, Policies and Procedures.
- g. To countersign all chapter checks.
- h. To ensure that the chapter Executive Committee develops and maintains a strategic plan, in coordination with the vice president-chapter operations. Such plan, including updates, must be submitted to the Central Office semi-annually.
- i. To serve as delegate to the Provincial Council unless unable to attend.
- j. Attend and actively participate in Presidents' Academy unless having the most urgent reason to not be present. If unable to attend, the chapter president will find one substitute from the chapter's executive committee to attend and actively participate based on the nationally recognized line of succession beginning with senior vice president. The nationally recognized line of succession following senior vice president is as follows: VICE PRESIDENT - CHAPTER OPERATIONS, VICE PRESIDENT - FINANCE, vice president-pledge education; chancellor; vice president-professional activities; vice president-community service; vice president scholarship and awards; vice president alumni relations. Chapter bylaws may provide the president with other duties and powers.



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Policy 10. Duties of the Senior Vice President (SVP)—The senior vice president has the following duties and powers:

- a. To assist the chapter president and temporarily assume the president's duties in his/her absence.
- b. To oversee the recruiting activities ~~and the pledging ceremony of the chapter.~~
- C. TO CREATE AND OVERSEE THE MARKETING PLAN AND ANY RELEVANT MARKETING MATERIALS FOR THE CHAPTER.**
- eD. To ensure the chapter seeks out candidates for Honorary and Faculty membership.
- E. TO MAINTAIN FACULTY AND FACULTY DELTASIG MEMBER RELATIONSHIPS.**
- F. TO ENSURE ALL FRATERNITY MATERIALS ARE PURCHASED THROUGH A FRATERNITY LICENSED VENDOR.**
- G. TO PROMOTE APPLICABLE EVENTS TO CAMPUS STUDENT BODY.**
- H. TO OVERSEE THE CREATION AND MANAGEMENT OF A CHAPTER WEBSITE.**
- I. TO OVERSEE THE SUBMISSION OF ANY PHOTOS TO THE DELTASIG MAGAZINE.**
- J. IF SELECTED AS A CMP SUBMISSION, TO OVERSEE THE YEAR IN REVIEW.**
- K. TO SERVE AS THE CHAPTER LIAISON ON STUDENT COUNCILS IF APPLICABLE AND IN ACCORDANCE WITH SCHOOL REQUIREMENTS CHAPTER.**

Chapter bylaws may provide the senior vice president with other duties and powers.

Policy 131. Duties of the Vice President-Chapter Operations (VPCO)—The vice president chapter operations has the following duties and powers:

- a. To oversee the maintenance of all Chapter Management Program (CMP) records.
- b. To oversee the Chapter Management Program.
- c. To ensure the chapter is informed of its CMP standing and attention is called to areas in which the chapter needs improvement in areas measured by the CMP.
- d. To act as or oversee the duties of the chapter secretary, recording the minutes of all meetings of the chapter, using a standardized system for that purpose.
- e. To ensure all official communications are read into the minutes of the chapter.
- f. To ensure correspondence with the Central Office and national officers is promptly handled.
- g. To ensure the names and addresses of all nationally required officers are reported to the Central Office within fourteen days of their election or appointment.
- h. To promptly file all reports, except those designated to be the responsibility of other officers of the chapter, when due.
- i. To ensure the names of the Grand Chapter Congress delegates and alternates are submitted to the Central Office within seven days of their election, prior to the end of the academic term immediately preceding Congress.
- j. To coordinate strategic planning sessions with the chapter president.

Chapter bylaws may provide the vice president-chapter operations with other powers and duties.

Policy 14. Duties of the Chancellor—The chancellor is the chief judicial officer of the chapter and has the following duties and powers:

- a. To preside over the meetings of the chapter.
- b. To preside at all trials conducted by the chapter.
- c. To ensure that any violations of the Bylaws of this Fraternity within the chapter are reported to the Central Office. The chancellor has no penal rights whatsoever.
- d. To cast a deciding vote in the case of a tie, providing the chancellor has not already voted on the motion (such as in trials or election of pledges).
- e. To serve as Ritual Chair, unless the chancellor and president agree to delegate this duty to another brother.
- f. To ensure that regalia is ordered from the Central Office at least 45 days prior to each initiation.
- g. To ensure that chapter bylaws and policy and procedures are updated and submitted to the Central Office as specified in the Chapter Management Program.
- H. TO OVERSEE THE PLEDGING CEREMONY OF THE CHAPTER.**

Chapter bylaws may provide the chancellor with other powers and duties.



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Policy 18. Duties of the Vice President-Alumni Relations (VPAR)—The vice president alumni relations has the following duties and powers:

- a. To ensure the members of the chapter are informed on activities being sponsored by alumni chapters in their local area.
- b. To ensure the members of the chapter are educated on how they can continue to be involved in the activities of Delta Sigma Pi as alumni members.
- c. To ensure that the members of the chapter understand the purpose and activities of the Delta Sigma Pi Leadership Foundation and the importance of their support of the Foundation.
- d. To ensure the activities of the chapter are communicated to the chapter's alumni, other local alumni and the Chair of the Provincial Alumni Development Committee through a chapter newsletter or other form of communication.
- e. ~~To ensure timely information about the chapter and its members is provided to the editor of The DELTASIG.~~
- f. To oversee the orchestration of Founders' Day, Alumni Day and Homecoming activities.
- g. To oversee the maintenance and accuracy of chapter member address information in the National Fraternity's database and ensure that changes are promptly communicated to the Central Office.
- h. To ensure the chapter actively seeks lost alumni and reports "found" information to the Central Office.
- i. To oversee the acquisition, organization and maintenance of chapter historical information.
- j. To coordinate, maintain and oversee mentoring relationships between collegiate members and both chapter alumni and alumni living in the local area.

Chapter bylaws may provide the vice president-alumni relations with other powers and duties.

Recommended implementation date and logic for selecting this date

If this proposal is brought to GCC 2021 and passes, the earliest implementation date could be for the start of the 2022 calendar year. However, the start of the 2022-2023 academic year may be a more optimal time for some chapters.

Positive aspects of implementing Proposal/Recommendation

- Encourages the chapter to create a yearlong marketing plan rather than a short term recruitment plan at the start of the semester/quarter
- Expands the duties of the position in charge of recruitment
- Makes the position more reflective of business
- Makes the order of succession more reflective of businesses
- **ALLOWS FOR THE SVP TO UTILIZE AND OVERSEE A RECRUITMENT CHAIR, DIRECTOR OF DIGITAL CONTENT, MARKETING CHAIR, NEWSLETTER CHAIR, ETC**

Negative aspects of implementing Proposal/Recommendation

- Some chapters may push back on the change given recent changes
- Some chapters may fully utilize the SVP position and may not see the need to repurpose it

Provide a brief cost analysis of the Proposal/Recommendation (if applicable)

None - this is free and will only cost man hours on repurposing the HUB



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ADDENDUM G: REGIONAL BOUNDARY CHANGE PROPOSAL

DELTA SIGMA PI

PROPOSAL/RECOMMENDATION FORM

This form (or its basic format) is to be used by chapters in good standing to submit proposals or resolutions to be considered by their Provincial Council. Proposals to be considered by a formal meeting of the Provincial Council are to be submitted no later than 45 calendar days prior to the meeting. Otherwise, proposals may be considered by an electronic or mail ballot of the provincial council, according to policy. Ritual or Bylaws change proposals to be (ultimately) considered by the Grand Chapter must include any current Bylaws or Ritual wording, as well as the proposed wording. For any legislation to be considered by the Grand Chapter, the "Summary of the Proposal" may not exceed 100 words. Bylaw proposals and Resolutions require a simple majority to pass Provincial Council, but a 2/3 favorable vote to pass at Grand Chapter. Ritual changes also require simple majority of Provincial Council, but require 3/4 at Congress. Refer to the policies and Bylaws for further details.

Submitted By: (Include chapter name, individual contact name, address, phone, fax and email, if available)

Erica Kolsrud, South Pacific Regional Vice President, SouthPacificRVP@dsp.org

Date: 1/6/21

***Brief Summary of the Proposal/Recommendation and reason(s) for its submission (may not exceed 100 words if ultimately submitted for Grand Chapter Congress consideration):**

Amend National Policy & Procedure Manual, Section Q. PROVINCIAL COUNCILS, Policy 12. Regions and Boundaries, to redraw regional boundaries within the Western Province.

Please note the policy change only lists collegiate chapters moving, but it would also include any alumni chapter in the state of Hawaii that franchises for the 21-22 year and forward. Currently there is one franchised alumni chapter in the state, Hawaii Alumni Chapter.

Proposal Details (and/or exact Policy, Bylaw or Ritual Language proposed -- use ALL CAPS for new language and ~~strikethrough~~ for deletions.)

Western Province

d. **Pacific Northwest Region**, to comprise the following geographic areas: Oregon, Washington, Idaho, HAWAII, Montana, Alaska, British Columbia, Alberta, Saskatchewan, the Northwest Territories, and the Yukon.

Active Collegiate Chapters: LAMBDA PSI (UNIVERSITY OF HAWAII-HILO), RHO CHI (UNIVERSITY OF HAWAII-MANOA), Omicron Psi (Washington State University), Sigma Upsilon (University of Washington), and Upsilon Psi (University of Washington-Bothell)

g. **South Pacific Region**, to comprise chapters located in ~~Hawaii~~, Santa Barbara, Ventura, and Los Angeles Counties in the state of California.

Active Collegiate Chapters: Phi (University of Southern California), Delta Sigma (Loyola-Marymount University), Iota Upsilon (California State University-Northridge), KAPPA MU, Lambda Phi (California State University-Long Beach), ~~Lambda Psi (University of Hawaii-Hilo)~~, Xi Omicron (University of California-Los Angeles), Rho Sigma (University of California-Santa Barbara), Rho Upsilon (Pepperdine University), ~~Rho Chi (University of Hawaii-Manoa)~~, Tau Omega (University of La Verne), and Upsilon Chi (California Lutheran University).

Recommended implementation date and logic for selecting this date

July 1, 2021 – This is the first day of the new fiscal year and prior to Grand Chapter Congress. And after the current alumni chapter franchise period for the 2020-2021 year.



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****Positive aspects of implementing Proposal/Recommendation***

Realigns regional boundaries based on current number of chapters and expected expansion in the near future.

****Negative aspects of implementing Proposal/Recommendation***

The Hawaii chapters have been in the South Pacific Region since their installation and may have sentimental ties to the region

****Provide a brief financial analysis (cost and benefits) of the Proposal/Recommendation (if applicable). Contact Central Office staff to discuss details as warranted.***

Staff time to update manuals and website, as well as designer and expense to redraw maps for pledge manual.



Delta Sigma Pi

America's Foremost Professional Business Fraternity for Men and Women

ADDENDUM H: ALUMNI CHAPTER ORGANIZATION PROPOSAL

Alumni Chapter Organization bylaw proposal

Submitted by: Cincinnati Alumni Chapter and Reno Sierra Nevada Alumni Chapter

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Date: January 7, 2021

Brief Summary: The purpose of this proposal is to remove the location requirement for franchising Alumni Chapters. The Bylaws discriminate against potential Alumni Chapters that do not meet the "residing in one locality" requirement. This change allows for Alumni Chapter formation to include underserved alumni and provides alternatives for non-location-based chapters.

The locality requirement limits the creation of Alumni Chapters. It inadvertently discriminates against alumni that do not fit into the makeup of our current alumni chapters. It does not consider meeting alumni "where they are" in terms of personal interaction, the location and time of events, personal interest(s), and life stage.

Proposal details:

ARTICLE II ORGANIZATION AND GOVERNMENT

Section 11. Provinces --- The Chapters of this Fraternity shall be combined for the purposes of administration into the following five (5) Provinces:

- a. **Northeastern Province** -- To consist of the Collegiate and Alumni Chapters in the states of...

A chapter may request that it be assigned to a Province other than that provided above for reasons of geographic proximity to chapters in another Province or for other valid reasons. Such change shall be considered by the Board of Directors at the request of the chapter or upon recommendation of the Executive Director. **THE EXECUTIVE DIRECTOR WILL ASSIGN EACH NON-LOCATION-BASED ALUMNI CHAPTER TO A PROVINCE.**

Section 12. Regions --- The chapters within each Province may be combined geographically into Regions for the purposes of administration. The number of Regions and geographic areas covered by such Regions shall be determined by majority vote of the Provincial Council. **THE EXECUTIVE DIRECTOR WILL ASSIGN EACH NON-LOCATION-BASED ALUMNI CHAPTER TO A REGION.**

Section 15. Alumni Chapters --- An Alumni Chapter shall consist of Alumni Members as hereinafter defined, in good standing, **residing in one locality, and** to whom a charter has been granted as hereinafter provided.

ARTICLE XVI



Delta Sigma Pi

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NEW COLLEGIATE AND ALUMNI CHAPTERS

Section 6. Eligible Groups for Alumni Chapters --- Petitions for the authorization of the establishment of an Alumni Chapter must be signed by at least ten (10) Alumni Members of this Fraternity, in good standing and who reside in the locality in which it is proposed to establish such Alumni Chapter. The petition must be approved by the Executive Director. Each Alumni Chapter shall maintain a minimum membership of at least ten (10) members at all times.

Section 7. Designation of Alumni Chapters --- The Alumni Chapters shall be called after the locality in which they are situated or by such other title as may be approved by the Board of Directors. No Alumni Chapter shall include the Greek letter designation of any Collegiate Chapter in its name and no Alumni Chapter shall restrict or limit its membership to alumni of any specific Collegiate Chapter or Chapters.

Positive aspects of implementing Proposal/Recommendation:

- Increases the number and variety of alumni chapters
- Brings more alumni under the national umbrella (official recognition vs. free agents)
- Helps underserved parts of the country
- Provides for topic-specific chapters (i.e., fundraising, history, professional development, brotherhood)
- Provides a grass roots approach based on alumni needs and interests
- Chapters covering large geographic areas chapters could be used as incubators for future Alumni Chapters of the current style
- Triggers move virtual content development
- Allows for greater use of fraternity assets and resources

Negative aspects of implementing Proposal/Recommendation:

- Cannibalization of current chapters
- Alumni chapters splintering into various demographics
- Affecting collegiate/alumni voting balance
- Will require updates to Policy and Procedures to incorporate bylaw changes

Provide a brief financial analysis: No addition cost outside of normal administration of Alumni Chapters.

Recommended implementation date and logic for selecting the date: As soon as administratively possible upon conclusion of the 53rd Grand Chapter Congress.